



EXECUTIVE COMMITTEE MEETING

January 14, 2025
12:00 PM – 1:00 PM
7711 Goodwood Blvd
Main Library – room 2D
MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:03 PM. Chair Patrick Seiter, Sharon Robinson, Kathy Kliebert, and Donna Collins-Lewis participated.

Charlotte Claiborne was also in attendance.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any members of the public wished to comment. Upon hearing no comment, Mr. Seiter proceeded with the agenda as written.

III. MINUTES

A. For Action: Approval of Minutes of the Executive Committee meeting held November 12, 2024

Mr. Seiter reviewed the minutes from the Executive Committee meeting held on November 12, 2024. Following a motion by Donna Collins Lewis and a second by Sharon Robinson, the minutes were approved with editorial corrections suggested by Sharon Robinson.

IV. FINANCE COMMITTEE

A. For Discussion: Financial Overview

Mr. Seiter deferred to Ms. Robinson for the Financial Overview. Ms. Robinson reviewed the 2024 financials, noting that outstanding invoices are still not reflected in the ending balance totals.

B. For Discussion: 2025 Annual Investment

Mr. Seiter deferred to Ms. Claiborne regarding the 2025 annual investment. Ms. Claiborne proposed keeping three months' worth of operating expenses and transferring the remaining funds to the investment account. After due discussion, the Executive Committee will make a recommendation at the Board of Directors meeting.

V. NOMINATING COMMITTEE

A. For Discussion: Review of Slate of Directors and Officers

Mr. Seiter deferred to Ms. Claiborne for discussion. Ms. Claiborne reported that there is an open vacancy appointed by the Mayor's office. Ms. Claiborne also mentioned that efforts to contact the Mayor's office are ongoing to schedule a meeting and facilitate the appointment.

VI. BRIDGE CENTER ORDERS

- A. For Discussion: Bridge Center Bylaws
- B. For Discussion: Mobile Crisis Response
- C. For Discussion: LDH
- D. For Discussion: Contact Subcommittee
- E. For Discussion: HMA

Mr. Seiter referred the review to Ms. Claiborne. She indicated that legal is currently revising the bylaws to incorporate representatives and a roster of appointed seats. Ms. Claiborne also stated that the upcoming steps for the Mobile Crisis Response program involve finalizing the amendment for presentation to the council. Additionally, she mentioned that LDH is set to tour the Bridge Center on January 29, 2025. Furthermore, Ms. Claiborne shared that legal is drafting a contract document for the contract subcommittee ahead of negotiations. Lastly, she noted that regular meetings with HMA are ongoing.

VII. RI INTERNATIONAL

Mr. Seiter deferred to Ms. Claiborne. Ms. Claiborne reported that the Bridge Center facility will celebrate its fourth anniversary on February 11, 2025. Ms. Claiborne reported the following Bridge Center Stats:

11,172 total presentations
10,581 total admissions
3,061 presentations in 2024
2,871 admissions in 2024 (7% increase)

VIII. UNFINISHED BUSINESS

Mr. Seiter asked if there was any unfinished business that required discussion. Ms. Claiborne reported that the pylon sign was being fabricated, and the Bridge Center resource vehicle was scheduled to be wrapped up next week.

IX. NEW BUSINESS

Mr. Seiter asked if there was any new business that required discussion. After hearing no comments, Mr. Seiter proceeded with the written agenda.

X. ADJOURN

With no further business to conduct, and on a motion by Kathy Kliebert and a second by Donna Collins-Lewis, the meeting was adjourned at 1:02 PM.