



EXECUTIVE COMMITTEE MEETING

May 14, 2024

12:00 PM – 1:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89993540950?pwd=V2JUL09sTDIsbUthNDdpNIZLNkswUT09>

Meeting ID: 899 9354 0950

Passcode: 861652

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:02 PM. Patrick Seiter, Lauren Crump, Kathy Kliebert, and Sharon Robinson were among the executive committee members in attendance. A quorum was determined.

Charlotte Claiborne of the Bridge Center for Hope was also in attendance.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Robinson opened the meeting and asked if any public member wished to comment. After hearing none, Mr. Seiter proceeded with the agenda as written.

III. MINUTES

A. For Action: Approval of Minutes of the Executive Committee meeting held March 12, 2024

Ms. Robinson reviewed the minutes from the Executive Committee on March 12, 2024. The minutes were unanimously approved on a motion by Patrick Seiter and a second by Lauren Crump.

IV. FINANCE COMMITTEE

A. For Discussion: Financial Overview

Ms. Sharon Robinson presented the financial overview. Ms. Robinson reviewed the expenses, cash balance, grant revenue, and investments. Ms. Robinson also explained that the in-kind revenue represented the value of the truck and was not a cash transaction.

B. For Discussion: 2023 IRS Form 990

Ms. Claiborne reviewed the 2023 IRS Form 990 and stated that there was nothing significant to report. The Executive Committee recommended sending it to the Board for approval.

C. For Discussion: 2023 Financial Audit

Ms. Robinson reviewed the 2023 Financial Audit statement and noted that it received an unqualified opinion, indicating no significant issues. She also pointed out that a comment about a meeting without a quorum would need to be addressed. After discussion, the Executive Committee agreed to update the auditor's language to clarify that no official action was taken during that meeting and to present it to the Board for approval.

V. BRIDGE CENTER BYLAWS

A. For Discussion: Bridge Center Bylaws

Ms. Robinson deferred to Ms. Claiborne. Ms. Claiborne reported that updates were made to the bylaws, removing proxies and unanimous consent sections. Ms. Claiborne reported that rules regarding electronic participation were clarified, virtual attendance was allowed, and board designees were still being reviewed by legal counsel. After due discussion, the Executive Committee recommended waiting for legal counsel to clarify at the upcoming Board of Directors meeting.

VI. ACCOUNTABILITY AND QUALITY COMMITTEE

A. For Discussion: Bridge Center Dashboard

Ms. Robinson deferred to Ms. Claiborne. Ms. Claiborne demonstrated the new data dashboard that provides visualizations of key metrics such as demographics, diagnoses, funding sources, admission details, and observation dispositions. After review, the Executive Committee recommended adding definitions for terms like 'social determinants of health' and providing context for certain metrics, such as the detox data being limited to 2021 and 2022.

VII. RI INTERNATIONAL

A. For Discussion: Facility Update

Ms. Robinson deferred to Ms. Claiborne. Ms. Claiborne reported that representatives from the Bridge Center met with the Louisiana Department of Health (LDH) to discuss ongoing efforts to increase crisis stabilization rates to align with Bridge Center's licensing capabilities.

B. For Discussion: Mobile Crisis Response

Ms. Claiborne deferred to Mr. Seiter for an update. Mr. Seiter reported Progress on the mobile crisis response initiative was discussed, with legal discussions ongoing between the city-parish attorney and the Bridge Center regarding liability and insurance coverage.

VIII. UNFINISHED BUSINESS

A. For Discussion: Bridging the Gap

Ms. Robinson asked if there were any unfinished after hearing none, deferred to Ms. Claiborne regarding Bridging the Gap. Ms. Claiborne provided an update regarding the event.

IX. NEW BUSINESS

Ms. Robinson asked if there were any new business that required discussion. After hearing none, Ms. Robinson proceeded with that agenda as written.

X. ADJOURN

With no more business to discuss and on a motion by Lauren Crump and a second by Patrick Seiter, the Executive Committee meeting was adjourned at 1:02 PM.