



EXECUTIVE COMMITTEE MEETING

November 14, 2023

12:00 PM – 1:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/84483390348?pwd=aTdBcURYT3QwaEVuckh3ZDdidHd1UT09&from=addon>

Meeting ID: 844 8339 0348

Passcode: 107710

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The Executive Committee meeting was called to order at 12:06 PM. Executive Committee members participating were Chair Patrick Seiter, Sharon Robinson, and Kathy Kliebert.

Charlotte Claiborne from the Bridge Center for Hope was also participating.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter opened the meeting and asked if any members of the public wished to comment. After hearing none, the meeting proceeded as written.

III. MINUTES

A. For Action: Approval of Minutes of the Executive Committee meeting held September 12, 2023

Mr. Seiter reviewed the Executive Committee meeting minutes held on September 12, 2023. On a motion by Sharon Robinson and a second by Kathy Kliebert, the minutes from the September 12, 2023, meeting were unanimously approved.

IV. NOMINATING COMMITTEE

A. For Discussion and Approval: Nominating Committee Chair, Officers, Nominee, and Reconsiderations

Mr. Seiter deferred to Ms. Claiborne to provide the update for the Nominating Committee. Ms. Claiborne reported the Nominating Committee held a meeting on October 31, 2023, and voted Gerri Hobdy as the Nominating Committee chair. On behalf of the Nominating Committee, Ms. Claiborne presented the Executive Committee with the slate of directors, officers, and board nominees recommended by the Nominating Committee.

Slate of Directors:

- Greg Dicharry
- Kathleen Crapanzano, MD
- Tiffany Simpson, PhD
- Janzlean Laughinghouse, PhD
- Donna Collins-Lewis

- Michael Denicola

Officers:

- Patrick Seiter, Chair
- Donna Collins-Lewis, Vice Chair
- Sharon Robinson, Treasurer
- Lauren Crump, Secretary

New Board Nominee

- Randal Johnson

After discussion, the Executive Committee approved the Nominating Committee's recommendations and will present the slate of Directors for a vote at the Annual Board of Directors meeting.

V. FINANCE COMMITTEE

A. For Discussion: 2023 Financial Overview

Mr. Seiter deferred to Ms. Robinson to provide the financial update. Ms. Robinson reviewed the current finances of the Bridge Center for Hope and commented on the investment yields.

B. For Discussion: 2024 Projected balance

Mr. Seiter deferred to Ms. Claiborne for the 2024 projected balance. Ms. Claiborne reported that the Bridge Center would have a projected balance of approximately \$2M by year's end and could allocate a portion of these funds to additional services in 2024.

VI. ACCOUNTABILITY AND QUALITY COMMITTEE

A. For Discussion: Dashboard and Database Creation

Mr. Seiter deferred to Ms. Claiborne to provide the update for the Accountability and Quality Committee. Ms. Claiborne mentioned that she presented the Accountability and Quality Committee with the plan to have a database and dashboard to help with reporting. The Accountability and Quality Committee supported the plan, to which Ms. Claiborne reported that a firm has been identified and is engaged with the legal department.

After careful deliberation, the Executive Committee has decided to propose the implementation of the database and dashboard to the board, pending legal approval.

B. For Discussion: IT Security

Mr. Seiter deferred to Ms. Claiborne again to report on IT Security. Ms. Claiborne shared an important update regarding a recent incident involving a compromised email that aimed to obtain banking information. As a result, she emphasized the need for more robust measures to be put in place to thwart any future attempts.

VII. COMMUNITY RELATIONS COMMITTEE

A. For Discussion: Community Resource Mobile Vehicle Update

Mr. Seiter deferred to Ms. Claiborne for the update on the Community Relations Committee. Ms. Claiborne reported that the Metropolitan Council had approved the Community Resource Mobile Vehicle.

VIII. RI INTERNATIONAL

A. For Discussion: 2024 Facility Strategic Plan

Mr. Seiter deferred to Ms. Claiborne to discuss the 2024 Facility Strategic Plan. Ms. Claiborne reported that a strategic plan has been developed to increase capacity at the facility, implement a mobile crisis response team outside of its current operation, potentially increase chair capacity in the 23-hour observation unit, add a second Crisis Response Unit, and potentially add a peer recovery unit.

IX. UNFINISHED BUSINESS

A. For Discussion: 2023 Annual Trainings

Mr. Seiter reminded me that everyone needs to complete their annual training.

X. NEW BUSINESS

A. For Discussion: Bylaws

Mr. Seiter asked if there was any new business that required discussion. Ms. Claiborne reported that the Bylaws require revision to agree with the latest public meeting laws.

XI. ADJOURN

With no further business to conduct and on a motion by Kathy Kliebert and a second by Sharon Robinson, the Executive Committee meeting was adjourned at 1:01 PM.