



## EXECUTIVE COMMITTEE MEETING

September 12, 2023

12:00 PM – 1:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87904426933?pwd=UFVJdEpLLzQ4YytpTEJtcDNrcGNhZz09>

Meeting ID: 879 0442 6933

Passcode: 949751

Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The Executive Committee meeting was called to order at 12:02 PM. Executive Committee members present were Chair Patrick Seiter, Sharon Robinson and Lauren Crump.

Also in attendance was Charlotte Claiborne from the Bridge Center for Hope.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any members from the public wished to comment. After hearing no objections, he proceeded with the agenda as written.

#### III. MINUTES

A. For Action: Approval of Minutes of the Executive Committee meeting held July 11, 2023

Following a review, the Executive Committee minutes from July 11, 2023, were approved pending revisions on a motion by Lauren Crump and a second by Sharon Robinson.

#### IV. FINANCE COMMITTEE

A. For Discussion: 2023 Financial Overview

Mr. Seiter deferred to Ms. Robinson to provide the financial overview. Ms. Robinson provided an overview of the Bridge Center's finances and current investments.

B. For Discussion: Review of CAHS Grant and other related contracts

Mr. Seiter deferred to Ms. Claiborne to review the CAHS Grant and related contracts. Ms. Claiborne reported that the Bridge Center for Hope was a subrecipient of Capital Area Human Services for the Certified Community Health Behavioral Clinic and was contracted to provide crisis services for adults.

V. ACCOUNTABILITY AND QUALITY COMMITTEE  
A. For Discussion: Indigent Population Support Program

Mr. Seiter deferred to Ms. Claiborne to discuss the Indigent Population Support Program. Ms. Claiborne reported that the anonymous grant received by the Bridge Center was earmarked to fund medications and transportation services with CATS (Capital Area Transit Systems) to the indigent population served at the Bridge Center upon discharge. Ms. Claiborne reported that this program was presented and approved by members of the Accountability and Quality Committee. After discussing the Indigent Population Support Program, the Executive Committee voted to recommend it to the full board for approval.

VI. COMMUNITY RELATIONS COMMITTEE  
A. For Discussion: Community Resource Mobile Vehicle

During the meeting, Mr. Seiter deferred to Ms. Claiborne to provide an update on the Community Resource Mobile Vehicle. Ms. Claiborne discussed her efforts in exploring various methods to promote the Bridge Center's programs and services through community engagement. Ms. Claiborne mentioned collaborating with Baton Rouge Police Department (BRPD) on a vehicle donation for community engagement initiatives. Ms. Claiborne stated that the initiative was presented and approved by members of the Community Relations Committee. Following a discussion, the Executive Committee voted to recommend the Community Resource Mobile Vehicle for board approval.

VII. RI INTERNATIONAL

Mr. Seiter deferred to Ms. Claiborne for a facility update. Ms. Claiborne reported that Emily Grey, from the law firm Breazeale, Sachse and Wilson, issued a letter to the Louisiana Department of Health (LDH) relinquishing the BHSP license. The letter stated that the services provided are now being performed under the CRC license.

VIII. UNFINISHED BUSINESS

Mr. Seiter asked if there was any unfinished business that required discussion. Upon hearing none, Mr. Seiter proceeded with the agenda as written.

IX. NEW BUSINESS

Mr. Seiter asked if there was any new business that required discussion. Ms. Claiborne reported director notices were issued to those whose terms expire on December 31, 2023, and all have requested reconsideration. Ms. Claiborne reported placing a vacancy notice on all Bridge Center platforms with an October 2, 2023, deadline.

X. ADJOURN

With no further business to conduct and on a motion by Lauren Crump and a second by Sharon Robinson, the Executive Committee meeting was adjourned at 12:59 PM.