



## EXECUTIVE COMMITTEE MEETING

March 14, 2023

12:00 PM – 1:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/84054945766?pwd=THdjU3hVUWJjMmlCQU5WYWZmc1FyUT09>

Passcode: 015692

Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The Executive Committee meeting was called to order at 12:04 PM. Executive Committee members in attendance were Chair Patrick Seiter, Sharon Robinson, and Lauren Crump. A quorum was determined.

Also in attendance was Charlotte Claiborne of the Bridge Center for Hope.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Chair Patrick Seiter asked if any members of the public wished to comment. After hearing none, the meeting proceeded as written.

#### III. MINUTES

##### A. For Action: Approval of Minutes of the Executive Committee meeting held July 13, 2022

Mr. Seiter reviewed the Executive Committee meeting minutes held on July 13, 2022, and noted a typographical error. On a motion by Lauren Crump and a second by Sharon Robinson, the minutes for the Executive Committee meeting held on July 13, 2022, were unanimously approved with corrections.

#### IV. FINANCE COMMITTEE

##### A. For Discussion: CDs and ICS account

Mr. Seiter deferred to Ms. Robinson for the Finance Committee update. Ms. Robinson reported that upon the approval of the Board of Directors, the Finance Committee approved a new investment policy and invested funds for committed program-related expenses with two financial institutions. In addition, Ms. Robinson noted that \$6,421.85 in interest had been earned.

B. For Discussion: 2023 Financial Overview

Ms. Robinson reviewed the 2023 Financial Overview noting that the Bridge Center for Hope has received \$6,701,981.00 in parish funding.

V. COMMUNITY RELATIONS

Mr. Seiter deferred to Ms. Claiborne for the Community Relations update. Ms. Claiborne reported that commercials for the Bridge Center for Hope were currently being aired on WAFB, proposed new billboard signage for the Bridge Center, and listed the upcoming community projects. Ms. Claiborne also reported that the annual report would be published on April 1, 2023.

VI. ACCOUNTABILITY AND QUALITY COMMITTEE

Mr. Seiter deferred to Ms. Claiborne to update the Accountability and Quality Committee. Ms. Claiborne reported that since the facility opened in February 2021, the Bridge Center has received 5,487 Presentations and 5,240 admissions. After due discussion, the Executive Committee recommended preparing a written report containing updates for the Community Relations and Accountability and Quality Committees to allow more time for critical discussions.

VII. RI INTERNATIONAL

Mr. Seiter deferred to Ms. Claiborne to give the update on RI International. Ms. Claiborne reported receiving a request from RI International for a 1/12<sup>th</sup> payment option to ensure the program's viability and continued service delivery. After due discussion, Ms. Claiborne reported that she would gather the additional data request and request RI to present at the Board of Directors meeting for complete Board discussion.

VIII. UNFINISHED BUSINESS

Mr. Seiter asked if there was any unfinished business that required discussion. After hearing no comment, Mr. Seiter proceeded with the agenda as written.

IX. NEW BUSINESS

A. For Discussion: Committee Assignments

Mr. Seiter asked if there was any new business that required discussion. Ms. Claiborne reported an email would be issued to Board members for updated committee assignments.

X. ADJOURN

With no further business to discuss and on a motion by Sharon Robinson and a second by Lauren Crump, the Executive Committee meeting was adjourned at 1:16 PM.