



PUBLIC MEETING NOTICE

The Bridge Center for Hope Executive Committee will hold a meeting as shown below:

DATE: Tuesday, July 9, 2019
TIME: 12:00 PM
LOCATION: Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801
AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the "Louisiana Open Meetings Law".

Lauren Crump, Bridge Center for Hope Secretary



EXECUTIVE COMMITTEE MEETING

July 9, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

AGENDA

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| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES
For Information: Minutes of the Special Board of Directors meeting held June 19, 2019 | Kathy Kliebert |
| IV. | EXECUTIVE COMMITTEE
For Action: Minutes of the Executive Committee meeting held May 24, 2019 | Kathy Kliebert |
| V. | NOMINATING COMMITTEE
For Information: Slate of Officers | Chief Murphy Paul |
| VI. | OPERATIONS COMMITTEE
A. For Information: Minutes of the Operations Committee meeting held May 29, 2019
B. For Information: Solicitation of Proposal (SoP) | Kathy Kliebert |

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| VII. | FINANCE COMMITTEE | Charles Abboud |
| | A. For Information: Operating Report as of March 31, 2019 | |
| | B. For Information: Postlethwaite & Netterville letter of engagement | |
| VIII. | COMMUNITY RELATIONS | Kathy Kliebert |
| | For Information: Meetings and Communications | |
| IX. | PRE-TRIAL RELEASE PROGRAM | Kathy Kliebert |
| | For Information: Program Update | |
| X. | ADJOURN | Kathy Kliebert |



EXECUTIVE COMMITTEE MEETING

May 24, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

MINUTES

I. CALL MEETING TO ORDER

Kathy Kliebert called the meeting to order at 12:00 PM. A quorum was determined. Executive committee members participating were Chair Kathy Kliebert, Charlie Abboud, and Lauren Crump. Lauren Crapanzano Jumonville and Debbie Pickell, from the Baton Rouge Area Foundation, also attended.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any members of the public would like to comment on the agenda. Hearing no request to comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

- A. For Action: Approve Minutes of the Executive Committee meeting held March 26, 2019
- B. For Information: Minutes of the Nominating Committee meeting held April 25, 2019
- C. For Action: Recommend Bridge Center for Hope Board of Director(s)
- D. For Information: Minutes of the Finance Committee meeting held April 12, 2019

- E. For Information: Minutes of the Finance Committee meeting held April 23, 2019
- F. For Information: Minutes of the Finance Committee Meeting held May 8, 2019

Ms. Kliebert reviewed the minutes of the Executive Committee meeting held March 26, 2019. **On a motion by Lauren Crump and a second by Charles Abboud, the Executive Committee unanimously approved the minutes of the Executive Committee meeting held on March 26, 2019.**

Lauren Crump directed everyone's attention to the minutes of the Nominating Committee meeting held on April 25, 2019. She then reported that the Nominating Committee, after due discussion, unanimously recommended the following Board of Directors candidates for consideration:

Eugene Bentley to his first 2-year term,
Donna Collins-Lewis to her first 2-year term, and
Dr. Leah Cullins to her first 2-year term.

On a motion by Ms. Kliebert and second by Mr. Abboud, the Executive Committee unanimously approved the Nominating Committee's Board of Directors recommendations proposed on April 25, 2019.

Mr. Abboud reviewed the minutes of the Finance Committee meetings held on April 12, 2019, April 23, 2019, and May 8, 2019. He noted that the Finance Committee held informational meetings to discuss outsourcing accounting services with LaPorte CPAs and Business Advisors, Faulk & Winkler LLC, and Postlethwaite & Netterville. He then reported that each firm has since submitted a proposal. Mr. Abboud concluded his report by noting that the Finance Committee has raised questions related to each firm's proposal, and the Finance Committee will reconvene to discuss the firms' responses before making a recommendation to the Board of Directors.

IV. FINANCE COMMITTEE

- A. For Information: Operating Report as of March 31, 2019.
- B. For Action: Authorize legal counsel to negotiate final agreement with an external accounting firm

Ms. Kliebert called upon Charles Abboud to deliver the Finance Committee Report.

Mr. Abboud reported that expenses aligned with budgetary expectations.

Mr. Abboud then reminded the Executive Committee that the Finance Committee intends to soon recommend a firm to provide accounting services, develop an administrative

budget, and assume responsibility for financial accountability to the City-Parish. The Finance Committee will present their recommendation at the next Board of Directors meeting.

Hearing no further questions, Mr. Abboud concluded the Finance Committee report.

V. OPERATIONS COMMITTEE

- A. For Information: Solicitation of Proposal (SoP)
- B. For Action: Authorize legal counsel to negotiate contracts for external SoP reviewers

Ms. Kliebert reported that the SoP has been drafted, is in its final form, and will soon be available for Board and public review. She then noted that Dr. Brian Hepburn (National Association of State Mental Health Program Directors) and Dr. Mary Smith (National Dialogues on Behavioral Health) have been invited to evaluate the SoP as external reviewers. Contracts and non-disclosure agreements must be signed prior to reviewing the SoP draft. **On a motion by Ms. Crump and second by Mr. Abboud, the Executive Committee unanimously approved authorizing legal counsel to negotiate contracts for external SoP reviewers.**

VI. COMMUNITY RELATIONS COMMITTEE

For Information: Meetings and Communications

Ms. Kliebert reported that the Community Relations Committee continues to update the Bridge Center for Hope website with monthly briefings. After due discussion, the Executive Committee agreed to consider additional media platforms that allow Bridge updates to be shared widely, while continuing to address questions in a central location.

VII. PRE-TRIAL RELEASE PROGRAM

- A. For Information: Program Update
- B. For Information: Pre-Trial Release Program Coordinator Contract

Ms. Kliebert reported that the Pre-trial Release Program has accepted 70 participants and graduated 21. She then noted that the graduation held on April 26, 2019 was particularly moving, as graduates reunited with their estranged family members and expressed gratitude for the program through song and poem.

Ms. Kliebert then reported that legal counsel and Chris Csonka are finalizing the details of an agreement with the Bridge Center to coordinate the Pre-trial Release Program.

VIII. EAST BATON ROUGE CITY-PARISH

For Information: Cooperative Endeavor Agreement with the
City-Parish

Ms. Kliebert reminded the Committee that the CEA requires quarterly financial reporting, an annual budget, and Council member representation on the Board of Directors. She then noted that all requirements are on track to be met as outlined.

IX. ADJOURN

With no further business to conduct, and **on a motion by Mr. Abboud and second by Ms. Crump, the meeting was adjourned at 12:37 PM.**

Kathy Kliebert
Chair
May 28, 2019