



## **PUBLIC MEETING NOTICE**

The Bridge Center for Hope Board of Directors will hold a special board meeting as shown below:

DATE: Thursday, December 19, 2019  
TIME: 9:00 AM  
LOCATION: Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23<sup>rd</sup> Floor  
301 Main Street  
Baton Rouge, LA 70801  
AGENDA: Attached

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the "Louisiana Open Meetings Law".

---

Charlotte Claiborne, Bridge Center for Hope  
Executive Director



SPECIAL BOARD MEETING  
OF BRIDGE CENTER FOR HOPE BOARD OF DIRECTORS

December 19, 2019  
9:00 AM – 10:00 AM

Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23<sup>rd</sup> Floor  
301 Main Street  
Baton Rouge, LA 70801

AGENDA

- |      |  |                     |
|------|--|---------------------|
| I.   | CALL MEETING TO ORDER  | Kathy Kliebert      |
| II.  | PUBLIC COMMENT ON AGENDA ITEMS   | Kathy Kliebert      |
| III. | FINANCE COMMITTEE  | Charles Abboud      |
|      | A. For Action: Approval of Resolution for Line of Credit   |                     |
| IV.  | BRIDGE CENTER SITE LOCATION  | Kathy Kliebert      |
|      | A. For Action: Approval of proposed site location for the Bridge Center for Hope                     |                     |
| V.   | AMENDMENT TO BYLAWS  | Charlotte Claiborne |
|      | A. For Action: Approval to change the address listed in current bylaws to current registered address |                     |
| VI.  | ADJOURN  | Kathy Kliebert      |



## SPECIAL BOARD OF DIRECTORS MEETING

December 19, 2019  
9:00 AM – 10:00 AM

Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23<sup>rd</sup> Floor  
301 Main Street  
Baton Rouge, LA 70801

### MINUTES

#### I. CALL MEETING TO ORDER

The meeting was called to order at 9:06 AM. Board members in attendance were Chair Kathy Kliebert, Lauren Crump, Tonja Myles, Chris Nichols, Michael Mitchell, Sharon Robinson, Eugene Bentley, and Collis Temple. Participating via phone conference were Charles Abboud, Patrick Seiter, and William “Beau” Clark. A quorum was determined.

Also in attendance were Charlotte Claiborne from the Bridge Center for Hope, Murphy Foster, and Emily Grey from Breazeale, Sachse & Wilson.

It was noted that an agenda item to authorize Kathy Kliebert to negotiate and signed the service agreement with RI International on behalf of the Bridge Center for Hope was omitted. **On a motion by Lauren Crump and a second by Chris Nichols, the Board of Directors unanimously approved amending the agenda as written to include the authorization of Kathy Kliebert to execute a service a service agreement with RI International on behalf of the Bridge Center for Hope.**

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any members of the public would like to comment on the agenda. After hearing no request to comment, Ms. Kliebert proceeded to the amended agenda.

### III. FINANCE COMMITTEE

#### A. For Action: Approval of resolution for line of credit

Charles Abboud gave a brief synopsis of the line of credit from Gulf Coast Bank, its intent, terms, and rate. Charlotte Claiborne explained that the loan was scheduled to close on December 26th, and a resolution by the board was needed to sign for the loan. Ms. Claiborne expressed that once City-Parish funding is received, funds will be transferred to Gulf Coast Bank to initiate a payoff and that any future lines of credit will require permission from the Bond Commission. Mr. Abboud explained that it is highly unlikely that future lines of credit will be warranted.

**On a motion by Collis Temple and a second by Michael Mitchell, the Board of Directors approved the Resolution to authorize Ms. Claiborne to sign for the line of credit.**

### IV. BRIDGE CENTER SITE LOCATION

#### A. For Action: Approval of proposed site location for the Bridge Center for Hope

Kathy Kliebert discussed the need for capital improvements with any facility chosen to comply with the *Crisis Now* model. Legal counsel Murphy Foster conferred that the CEA did not include nor exclude capital dollars. Ms. Kliebert explained that RI International is currently in negotiations with Baton Rouge General but is also considering other site locations due to the significant startup costs associated with renovating a hospital. While proposing additional site locations, the board noted that potential residents might not want a crisis receiving center in their neighborhood. Mr. Temple suggested an empty office space that may be suitable for the Bridge Center to consider, and Mr. Seiter proposed a former K Mart location on Airline Hwy if available. Board members were advised to submit potential site recommendations with floor plans and contact information to Ms. Claiborne.

Ms. Claiborne discussed the budgets that were outlined in RI International and Our Lady of the Lake/Baton Rouge General's SoP responses and that neither team included startup costs for construction. It was recommended by Mr. Foster to establish spending limits and place parameters for potential facilities into the service agreement with RII. Ms. Kliebert requested approval from the Board to allow RII to submit letters of intent to potential facilities that include restricted startup costs and building parameters.

**On a motion by Lauren Crump and a second by Tonja Myles, the Board of Directors unanimously approved allowing RI International to submit letters of intent to potential site locations as presented.**

## V. RI INTERNATIONAL SERVICE AGREEMENT

### A. For Action: Contract negotiations and signage approval

Ms. Kliebert notified the Board that the service agreement with RI International is still undergoing negotiations and that board authorization is needed for her to execute a final contract.

**On a motion by Chris Nichols and a second by Tonja Myles, the Board of Directors unanimously approved authorizing Board Chair Kathy Kliebert to execute a service agreement with RI International.**

## VI. AMENDMENT TO BYLAWS

### A. For Action: Approval to change the address listed in current bylaws to the current registered address.

Ms. Claiborne reviewed the Bridge Center bylaws citing that it currently contains an outdated address. Ms. Claiborne requested to have the bylaws updated with the current, registered address.

**On a motion by Sharon Robinson and a second by Mr. Temple, the Board of Directors unanimously approved updating the address in the Bridge Center's bylaws.**

## VII. ADJOURN

With no further business to conduct, and **on a motion by Mr. Temple and a second by Ms. Nichols, the meeting adjourned at 9:51 AM.**

Kathy Kliebert  
Chair  
December 19, 2019

Minutes prepared by:  
Charlotte Claiborne, Executive Director