



## **PUBLIC MEETING NOTICE**

The Executive Committee of The Bridge Center for Hope will hold an Executive Committee meeting as shown below:

DATE: Thursday, November 14, 2019  
TIME: 10:00 AM – 11:00 AM  
LOCATION: Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23rd Floor  
301 Main Street  
Baton Rouge, LA 70801  
AGENDA: Attached

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

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Charlotte Claiborne, Bridge Center for Hope  
Executive Director



## EXECUTIVE COMMITTEE MEETING

November 14, 2019  
10:00 AM – 11:00 AM

Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23<sup>rd</sup> Floor  
301 Main Street  
Baton Rouge, LA 70801

### AGENDA

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|------|---|----------------|
| I.   | CALL MEETING TO ORDER   | Kathy Kliebert |
| II.  | PUBLIC COMMENT ON AGENDA ITEMS  | Kathy Kliebert |
| III. | MINUTES   | Kathy Kliebert |
|      | A. For Information: Minutes of the Board of Directors meeting held September 17, 2019 |                |
| IV.  | EXECUTIVE COMMITTEE   | Kathy Kliebert |
|      | A. For Action: Minutes of the Executive Committee meeting held September 17, 2019     |                |
|      | B. For Ratification: Charlotte Claiborne contract                                     |                |
|      | C. For Information: Conflicts of Interest Policy                                      |                |
|      | D. For Information: Public Records Request  |                |
|      | E. For Information: Secretary of State website  |                |
| V.   | OPERATIONS COMMITTEE  | Kathy Kliebert |
|      | A. For Information: RI International  |                |
|      | 1. Meeting with MCOs and LDH  |                |
|      | 2. Upcoming meeting with CMS  |                |
|      | 3. Upcoming visit to finalize site location   |                |

- |       |   |                |
|-------|---|----------------|
| VI.   | FINANCE COMMITTEE   | Charles Abboud |
|       | A. For Information: Operating Report  |                |
|       | B. For Information: City-Parish Funding Update  |                |
|       | C. For Information: Minutes of the Finance Committee meeting held<br>October 23, 2019 |                |
| VII.  | COMMUNITY RELATIONS   | Kathy Kliebert |
|       | A. For Information: Communications  |                |
| VIII. | PRE-TRIAL RELEASE PROGRAM   | Kathy Kliebert |
|       | A. For Information: Program Update  |                |
|       | B. For Information: Criminal Justice Coordinating Council transition                  |                |
| IX.   | ADJOURN   | Kathy Kliebert |



## **EXECUTIVE COMMITTEE MEETING**

September 17, 2019  
11:00 AM – 12:00 PM

Breazeale, Sachse & Wilson, L.L.P.  
One American Place, 23<sup>rd</sup> Floor  
301 Main Street  
Baton Rouge, LA 70801

### **MINUTES**

#### **I. CALL MEETING TO ORDER**

Kathy Kliebert called the meeting to order at 11:07 AM. Executive committee members in attendance were Chair Kathy Kliebert, Charles Abboud, and Lauren Crump. A quorum was determined.

Lauren Crapanzano Jumonville attended from the Baton Rouge Area Foundation. Jon LeBlanc and Kristi Marionneaux attended from Postlethwaite & Netterville.

#### **II. PUBLIC COMMENT ON AGENDA ITEMS**

Ms. Kliebert asked if any members of the public would like to comment on the agenda. Hearing no request to comment, Ms. Kliebert proceeded to the agenda as written.

#### **III. MINUTES**

- A. For Information: Minutes of the Special Board of Directors meeting held August 19, 2019

Ms. Kliebert reviewed the minutes of the Special Board of Directors meeting held August 19, 2019.

#### **IV. EXECUTIVE COMMITTEE**

- A. For Action: Minutes of the Executive Committee meeting held July 9, 2019

Ms. Kliebert reviewed the minutes of the Executive Committee meeting held July 9, 2019 and reminded the Committee to sign and return Conflicts of Interest policies to Ms. Crump. **On a motion by Charles Abboud and a second by Lauren Crump, the Executive Committee unanimously approved the minutes of the Executive Committee meeting held July 9, 2019.**

- B. For Information: Executive Director search

Ms. Kliebert reminded the Committee that a subset of the board conducted interviews for the Bridge Center Executive Director position posted to the Center's website. There were nine applicants; five were chosen for interviews. Of the five chosen; four were interviewed. After due discussion, Ms. Kliebert reported that the Selection Panel would recommend Charlotte Claiborne for the board's consideration.

- C. For Information: Bridge Center Board of Directors Committees

Finally, Ms. Kliebert reported that she will welcome board members to serve on standing Committees during the next regularly scheduled board meeting.

#### **V. OPERATIONS COMMITTEE**

- A. For Information: RI International

Ms. Kliebert informed the Committee that she coordinated a series of critical meetings between RI International, Louisiana managed care organizations, and potential Bridge Center facility sites to occur late September.

#### **VI. FINANCE COMMITTEE**

- A. For Information: Operating Report as of August 31, 2019
- B. For Information: Postlethwaite & Netterville letter of engagement

Mr. Abboud reported that expenses, as of August 31, 2019, aligned with budgetary expectations.

Mr. Abboud then reported that Sharon Robinson and Patrick Seiter have agreed to join the Finance Committee. A meeting will be held in October to orient these members and review the Center's financial state.

With no further questions, Mr. Abboud concluded the Finance Report.

## **VII. COMMUNITY RELATIONS**

For Information: Meetings and Communications

Ms. Kliebert reported that the Community Relations Committee continues to update the Bridge Center for Hope website with monthly briefings.

## **VIII. PRE-TRIAL RELEASE PROGRAM**

For Information: Program Update

Ms. Kliebert reported that the Pre-trial Release Program remains successful, much in part to the dedicated staff. With that, Ms. Kliebert asked that the Committee approve a contract extension for the Program's Licensed Clinical Social Worker.

**On a motion by Ms. Crump and second by Mr. Abboud, the Bridge Center for Hope Executive Committee approved of legal counsel negotiating a contract extension for the Pre-trial Release Program's Licensed Clinical Social Worker to mirror the existing terms and conditions.**

## **IX. ADJOURN**

With no further business to conduct, and on a motion by Ms. Kliebert and second by Mr. Abboud, the meeting was adjourned at 11:52 AM.

Kathy Kliebert

Chair

September 18, 2019