



PUBLIC MEETING NOTICE

The Bridge Center for Hope Executive Committee will hold a meeting as shown below:

DATE: Friday, May 24, 2019
TIME: 12:00 PM
LOCATION: Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801
AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the "Louisiana Open Meetings Law".

Lauren Crump, Bridge Center for Hope Secretary



EXECUTIVE COMMITTEE MEETING

May 24, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

AGENDA

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| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Ms. Kliebert |
| III. | MINUTES | Lauren Crump |
| | A. For Action: Approve Minutes of the Executive Committee meeting held March 26, 2019
For Action: Recommend Bridge Center for Hope Board of Director(s) | |
| | B. For Information: Minutes of the Finance Committee meeting held April 12, 2019 | |
| | C. For Information: Minutes of the Finance Committee meeting held April 23, 2019 | |
| | D. For Information: Minutes of the Nominating Committee meeting held April 25, 2019 | |
| | E. For Information: Minutes of the Finance Committee meeting held May 8, 2019 | |
| IV. | FINANCE COMMITTEE | Charles Abboud |
| | For Information: Operating Report as of March 31, 2019 | |

- V. OPERATIONS COMMITTEE Ms. Kliebert
 - A. For Information: Solicitation of Proposal (SOP)
 - B. For Action: Authorize legal counsel to negotiate contracts for external SOP reviewers

- VI. COMMUNITY RELATIONS COMMITTEE Ms. Kliebert
 - For Information: Meetings and Communications

- VII. PRE-TRIAL RELEASE PROGRAM Ms. Kliebert
 - A. For Information: Program Update
 - B. For Information: Pre-Trial Release Program Coordinator Contract

- VIII. EAST BATON ROUGE CITY-PARISH Ms. Kliebert
 - For Information: Cooperative Endeavor Agreement with the City-Parish

- IX. ADJOURN Ms. Kliebert



EXECUTIVE COMMITTEE MEETING

March 26, 2019

12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.

One American Place, 23rd Floor

301 Main Street

Baton Rouge, LA 70801

MINUTES

I. CALL MEETING TO ORDER

Kathy Kliebert called the meeting to order at 12:05 PM. A quorum was determined. Executive committee members in attendance were Chair Kathy Kliebert, Chief Murphy Paul, Charlie Abboud, and Lauren Crump. Murphy Foster attended as the Bridge Center's legal counsel. Lauren Crapanzano Jumonville attended from the Baton Rouge Area Foundation. Chris Csonka attended from the East Baton Rouge Parish Criminal Justice Coordinating Council.

II. PUBLIC COMMENT ON AGENDA ITEMS

Hearing no request to comment, Ms. Kliebert proceeded to the agenda.

III. MINUTES

A. For Action: Approve Minutes of the Executive Committee meeting held January 10, 2019

Ms. Kliebert reviewed the minutes of the meeting held January 10, 2019. **On a motion by Lauren Crump and a second by Charles Abboud, the Executive**

Committee unanimously approved the minutes of the Executive Committee meeting held on January 10, 2019.

- B. For Information: Minutes of the Nominating Committee meeting held January 29, 2019
- C. For Information: Minutes of the Operations Committee meeting held January 29, 2019
- D. For Information: Minutes of the Operations Committee meeting held February 8, 2019
- E. For Information: Minutes of the Finance Committee meeting held February 11, 2019
- F. For Information: Minutes of the Community Relations Committee meeting held February 11, 2019
- G. For Information: Minutes of the Operations Committee meeting held March 8, 2019

Ms. Kliebert directed everyone's attention to the minutes of the Operations Committee held on March 8, 2019. She reported that the Committee heard Crisis Now® presentations from Dr. Brian Hepburn (President of the National Association of State Mental Health Program Directors), Jamie Seller (RI International), and Dr. Margie Balfour (Connections Health Solutions). Crisis Now is a preferred national practice in which core services in a crisis continuum are deployed as full partners with law enforcement, hospitals and first responders. RI International and Connections Health Solutions are separate entities, working in coordination, to provide Crisis Now-modeled services that decrease emergency room and jail usage.

Ms. Kliebert noted that the Operations Committee will continue gathering information from entities that incorporate client support systems, various agency personnel, and community representatives to address mental health challenges. She continued that the information gleaned from these meetings will help inform a Solicitation of Proposal (SOP) that will be released to the public and approved by the Board in 2019.

IV. FINANCE

- A. For Information: Operating Report as of December 31, 2018
Ms. Kliebert called upon Charles Abboud to deliver the Finance Committee Report.

Mr. Abboud reported that expenses aligned with budgetary expectations and that there were no major disbursements in 2018.

B. For Information: Accounting Function

Mr. Abboud reported that the Finance Committee intends to outsource the accounting and Chief Financial Officer function for the Bridge Center for Hope. He has held informational conversations with Postlethwaite & Netterville, LaPorte, and Faulk & Winkler; Hannis T. Bourgeois declined due to conflicts of interest.

Ms. Kliebert requested the Finance Committee also draft iterative administration budgets for projected legal, financial services, and project management costs.

After due discussion and with no further questions, Mr. Abboud concluded the Finance Committee report.

V. PRE-TRIAL RELEASE PROGRAM

A. For Information: Program Update

Ms. Kliebert reported that the Pre-Trial Release Program continues to see success in its implementation. Approximately 20-25 individuals are enrolled in the program at any one time with monitoring provided by a contracted community resource manager and licensed clinical social worker. Thirteen (13) individuals have graduated to date and at least seven more will be eligible for graduation in April.

VI. CONTRACTS

A. For Action: Approve Directors and Officers (D&O) and Employment Practices Liability (EPLI) insurance policies

Ms. Kliebert reported that the Finance Committee recently discussed the renewal of the Board's Directors & Officers Liability coverage. After due consideration of a list of potential coverage levels, the Committee unanimously recommended increasing the D&O and EPLI coverage.

On a motion by Chief Murphy Paul and a second by Ms. Crump, the Executive Committee unanimously approved the Finance Committee's recommendation to increase coverage levels.

VII. BOARD APPOINTMENTS

A. For Information: Amended and Restated Bylaws approved February 11, 2019

Ms. Kliebert reported that Dennise Dugas resigned, citing conflict of interest, and there are now two (2) Board of Directors seats available. She reminded the Committee that the Cooperative Endeavor Agreement with the City-Parish requires a Metro-Council member serve on the Board. She then noted that mental health professionals are well-represented and individuals with finance/accounting/auditing expertise be prioritized in future discussions.

VIII. EAST BATON ROUGE CITY-PARISH

A. For Information: Cooperative Endeavor Agreement with the City-Parish

Ms. Kliebert reported that the Board is awaiting final execution of the Cooperative Endeavor Agreement with the City-Parish that was approved on March 13, 2019.

B. For Information: Solicitation of Proposal (SOP)

Ms. Kliebert reminded the Committee that the Operations Committee is drafting a Solicitation of Proposal for local and national third-party providers. She then noted that the Capital Area Human Services District has been instrumental in creating a strong document for review. She added that she expects to have the final solicitation in-hand for board approval in late May.

IX. ADJOURN

With no further business to conduct, and on a motion by Chief Paul and second by Mr. Abboud, the meeting was adjourned at 12:55 p.m.

Kathy Kliebert
Chair
March 27, 2019