



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a special board meeting as shown below:

DATE: Wednesday, June 19, 2019
TIME: 12:00 PM
LOCATION: Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801
AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the "Louisiana Open Meetings Law".

Lauren Crump, Bridge Center for Hope Secretary



SPECIAL BOARD MEETING
OF BRIDGE CENTER FOR HOPE BOARD OF DIRECTORS

June 19, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

AGENDA

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| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES
A. For Action: Approve Minutes of the Board of Directors meeting held May 29, 2019 | Kathy Kliebert |
| IV. | OPERATIONS COMMITTEE
A. For Action: Solicitation of Proposal (SOP) | Jan Kasofsky, PhD |
| V. | FINANCE COMMITTEE
A. For Action: Renewal of Insurance Policies
B. For Information: Bridge Center for Hope 2018 Audit | Charles Abboud |
| VI. | ADJOURN | Kathy Kliebert |



BOARD OF DIRECTORS MEETING

May 29, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

MINUTES

I. CALL MEETING TO ORDER

Chair Kathy Kliebert called the meeting to order at 12:02 PM. Board members in attendance were Ms. Kliebert, Chief Murphy Paul, Charles Abboud, Lauren Crump, William “Beau” Clark, Jan Kasofsky, PhD, Michael Mitchell, Hillar Moore, Tonja Myles, Chris Nichols, and Collis Temple, Jr. A quorum was determined.

Murphy Foster attended as the Bridge Center’s legal counsel. Sarah Gardner, Lauren Crapanzano Jumonville, Debbie Pickell, and John Spain attended from the Baton Rouge Area Foundation (BRAAF). Chris Csonka attended from the East Baton Rouge Parish Criminal Justice Coordinating Council. Lieutenant Herbert “Tweety” Anny attended from the Baton Rouge Police Department.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any members of the public would like to comment on the agenda. Hearing no request to comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

A. For Action: Amend Minutes of the Board of Directors meeting held on January 15, 2019

Lauren Crump reported that the minutes for the Bridge Center Board of Directors meeting held on January 15, 2019 have a transcription error. The 2018

Bridge Board voted to grant BRAF \$40,000 from unrestricted funding to provide general support. As written, the minutes do not state the funding source, and the use of funds is incorrect. Ms. Crump requested that the minutes, approved by the Bridge Center board at the April 2, 2019 board meeting, be amended in the finance section under expenses, grants voted.

On a motion by Collis Temple and a second by Charles Abboud, the Board of Directors unanimously approved amending the minutes of the Board of Directors meeting held on January 15, 2019 as requested.

- B. For Action: Approve Minutes of the Board of Directors meeting held on April 2, 2019

Ms. Kliebert reviewed the minutes of the Board of Directors meeting held on January 15, 2019.

On a motion by Collis Temple and a second by Charles Abboud, the Board of Directors unanimously approved the minutes of the Board of Directors meeting held on April 2, 2019.

IV. EXECUTIVE COMMITTEE

For Information: Minutes of the Executive Committee meeting held on May 24, 2019

Ms. Kliebert directed everyone's attention to the minutes of the Executive Committee meeting held on May 24, 2019. She then reported that the Executive Committee unanimously voted to recommend three Board of Directors candidates proposed by the Nominating Committee on April 25, 2019.

Ms. Kliebert concluded her report by calling upon Chief Murphy Paul to deliver the Nominating Committee Report.

V. NOMINATING COMMITTEE

- A. For Information: Minutes of the Nominating Committee meeting held on April 25, 2019
- B. For Ratification: Board Roster

Chief Paul reported that the Nominating Committee unanimously recommended the following Board of Directors candidates for consideration:

Eugene Bentley to his first two-year term,
Donna Collins-Lewis to her first two-year term, and
Dr. Leah Cullins to her first two-year term.

He then expounded upon each candidates' professional and community service experience.

Ms. Kliebert noted that all current board members were elected, in 2019, to two-year terms. She then noted that this election cycle would result in all members' terms expiring simultaneously. After due discussion, the Board agreed to consider amending the by-laws to stagger board terms. The board then asked that Murphy Foster provide a revision, that would allow a three-year term, prior to the next regularly-scheduled Board of Directors meeting. With no further questions, and **on a motion by Ms. Crump and second by Mr. Abboud, the Board unanimously approved the new slate of officers, with length of service terms to be determined.**

VI. OPERATIONS COMMITTEE

- A. For Information: Solicitation of Proposal (SoP)
- B. For Ratification: Authorize legal counsel to negotiate contracts with external reviewers

Ms. Kliebert called upon Jan Kasofsky, PhD, to deliver the Operations Committee report.

Dr. Kasofsky reported that the Operations Committee met on May 29, 2019 to recommend a process for finalizing and releasing the final SoP. The Operations Committee proposed the following timeline:

- external review by Dr. Brian Hepburn (with the National Association of State Mental Health Program Directors) and Dr. Mary Smith (with the National Dialogues on Behavioral Health), upon execution of consulting and non-disclosure agreements,
- board review for final approval, and
- public release to local and national behavioral healthcare providers.

Dr. Kasofsky then noted that the Operations Committee recommends that the final SoP dissemination process include a press release, publication of the SoP to the Bridge Center website, and distribution to national associations of behavioral health providers.

Dr. Kasofsky concluded her report by advising that the SoP release, response, and selection timeline align with state law regarding procurement.

After due discussion, and **on a motion by Mr. Temple and second by Hillar Moore, the Board of Directors unanimously approved authorizing legal counsel to negotiate contracts for external SoP reviewers.**

VII. FINANCE COMMITTEE

- A. For Information: Operating Report as of March 31, 2019
- B. For Information: Minutes of the Finance Committee meeting held on April 12, 2019
- C. For Information: Minutes of the Finance Committee meeting held on April 23, 2019
- D. For Information: Minutes of the Finance Committee meeting held on May 8, 2019
- E. For Information: Minutes of the Finance Committee meeting held on May 28, 2019
- F. For Action: Authorize legal counsel to negotiate final agreement with an external accounting firm

Ms. Kliebert called upon Charles Abboud to deliver the Finance Committee Report.

Mr. Abboud reported that operating expenses aligned with budgetary expectations.

Mr. Abboud then reminded the board that the Finance Committee has been holding special committee meetings with Faulk & Winkler, LaPorte, and Postlethwaite & Netterville to discuss outsourcing the Bridge Center's accounting functions. He then called upon Finance Committee member Michael Mitchell to deliver the Committee's final recommendation.

Mr. Mitchell compared each firm's proposal with the Bridge Center's proposed scope of work for accounting services. He then reported that, upon due consideration, the Finance Committee recommends that Postlethwaite & Netterville be engaged to serve as the accounting firm for the Bridge Center.

After due discussion, Mr. Abboud and Mr. Mitchell concluded their reports.

On a motion by Mr. Temple and second by Chris Nichols, the Board of Directors unanimously approved authorizing legal counsel to negotiate final agreement with Postlethwaite & Netterville.

VIII. COMMUNITY RELATIONS COMMITTEE

For Information: Meetings and Communications

Ms. Kliebert called upon Pastor Tonja Myles to deliver the Community Relations Report.

Pastor Myles reported that she has received general inquiries related to the SoP. She then noted that she looks forward to posting a community update once the SoP process has been formalized, and the Board has approved the final document.

Dr. Kasofsky reiterated that confidentiality and non-disclosure agreements must be signed prior to reviewing the SoP draft.

Finally, Pastor Myles requested that everyone consider additional mechanisms for updating the community.

IX. PRE-TRIAL RELEASE PROGRAM

For Information: Program Update

Ms. Kliebert reminded the board that BRAF originally received a grant from the John D. and Catherine T. MacArthur Foundation to launch a pre-trial release program for non-violent offenders who present to the prison with mental health and/or substance abuse issues.

She then re-introduced Chris Csonka, who has experience leading similar MacArthur grant programs, and reported that legal counsel and Mr. Csonka are finalizing the details of an agreement with the Bridge Center to coordinate the Pre-trial Release Program.

Finally, Ms. Kliebert reported that the Pre-trial Release Program has assessed more than 70 participants, graduated 21, and continues to see success.

Pastor Myles affirmed that she has received positive reviews from program participants and community partners.

X. EAST BATON ROUGE CITY-PARISH

For Information: Cooperative Endeavor Agreement with the City-Parish

Ms. Kliebert reminded the Committee that the CEA requires quarterly financial reporting, an annual budget, and Council member representation on the Board of Directors. She then noted that all requirements are on track to be met as outlined.

XI. ADJOURN

With no further business to conduct, and **on a motion by Mr. Temple and second by Chief Paul, the meeting was adjourned at 1:15 PM.**