



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a board meeting as shown below:

DATE: Tuesday, September 17, 2019
TIME: 12:00 PM
LOCATION: Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801
AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the "Louisiana Open Meetings Law".

Lauren Crump, Bridge Center for Hope Secretary



BOARD OF DIRECTORS MEETING

September 17, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

AGENDA

- | | | |
|------|---|--------------------|
| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| | A. Welcome and introduction of new board members | |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES | Kathy Kliebert |
| | A. For Action: Approve Minutes of the Board of Directors meeting held July 22, 2019 | |
| | B. For Action: Approve Minutes of the Special Board of Directors meeting held August 19, 2019 | |
| IV. | EXECUTIVE COMMITTEE | Kathy Kliebert |
| | A. For Information: Conflicts of Interest Policy | |
| | B. For Information: Executive Committee meeting held September 17, 2019 | |
| | C. For Information: Executive Director search | |
| | D. For Information: Bridge Center Board of Directors Committees | |
| V. | OPERATIONS COMMITTEE | Jan Kasofsky, PhD. |
| | A. For Information: RI International | |
| | 1. Notice of Intent to award | |

2. Metro Council member meetings
3. Upcoming visit

- | | | |
|-------|---|----------------|
| VI. | FINANCE COMMITTEE | Charles Abboud |
| | A. For Information: Operating Report | |
| VII. | COMMUNITY RELATIONS | Tonja Myles |
| | A. For Information: Communications | |
| VIII. | PRE-TRIAL RELEASE PROGRAM | Kathy Kliebert |
| | A. For Information: Program Update | |
| | B. For Action: Licensed Clinical Social Worker contract extension | |
| IX. | ADJOURN | |



BOARD OF DIRECTORS MEETING

July 22, 2019
2:00 PM – 3:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 2:11 PM. Board members participating were Kathy Kliebert, Chief Murphy Paul, Charles Abboud, Lauren Crump, Mike Mitchell, Jan Kasofsky, PhD, Tonja Myles, William “Beau” Clark, and Collis Temple. A quorum was determined.

Sarah Gardner, Lauren Crapanzano Jumonville, and Debbie Pickell attended from the Baton Rouge Area Foundation (BRAAF). Murphy Foster attended from Breazeale Sachse & Wilson, L.L.P. Jon LeBlanc and Kristi Marionneaux attended from Postlethwaite & Netterville.

II. PUBLIC COMMENT ON AGENDA ITEMS

Kathy Kliebert asked if any members of the public would like to comment on the agenda. Hearing no request to comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

For Action: Approve Minutes of the Special Board of Directors meeting held June 19, 2019

Ms. Kliebert reviewed the minutes of the meeting held June 19, 2019. On a motion by Charles Abboud and a second by Collis Temple, the Board of Directors unanimously approved the minutes of the Special Board of Directors meeting held on June 19, 2019.

IV. EXECUTIVE COMMITTEE

- A. For Information: Minutes of the Executive Committee meeting held July 9, 2019
- B. For Information: Conflicts of Interest Policy
- C. For Action: Resolution establishing Bridge Center Committees
- D. For Action: Resolution establishing Bridge Center diversity policy
- E. For Information: Indemnification Clause

Ms. Kliebert reviewed the minutes of the Executive Committee meeting held July 9, 2019.

Ms. Kliebert called the board's attention to the Conflicts of Interest Policy, asked that each member review the form and return an executed copy before the next regularly scheduled board meeting.

Ms. Kliebert asked the board to formalize established Committees by approving a resolution to do so. **On a motion by Lauren Crump and second by Jan Kasofsky, PhD, the Board of Directors unanimously approved the Resolution establishing Bridge Center Committees as presented.**

Ms. Kliebert asked the board to reinforce its commitment to fostering diversity and equal opportunity in all Bridge Center business practices by approving a resolution to do so. **On a motion by Mr. Temple and second by Mike Mitchell, the Board of Directors unanimously approved the Resolution establishing the Bridge Center Diversity Policy as presented.**

Finally, Ms. Kliebert reminded board members that the Bridge Center bylaws contain an indemnification clause.

V. NOMINATING COMMITTEE

- A. For Action: Amended and Restated Bylaws
- B. For Information: Minutes of the Nominating Committee meeting held July 19, 2019
- C. For Action: Slate of Directors and Terms of Service

Chief Murphy Paul reviewed the minutes of the Nominating Committee meeting held July 19, 2019.

He then asked the board to approve amending the bylaws to allow two- and three-terms so as to stagger appointments. **On a motion by Dr. Kasofsky and second by Mr. Temple, the Board of Directors unanimously approved the amendment to the bylaws as presented.**

Finally, Chief Paul asked the board to approve the following slate of directors and terms of service. **On a motion by Michael Mitchell and second by Tonja Myles, the Board of Directors approved the slate of directors and terms of service as presented.**

Kathy Kliebert (Chair), to her second 2-year term;
Chief Murphy Paul (Vice Chair), to his second 2-year term;
Charles Abboud (Treasurer), to his second 2-year term;
Lauren Crump (Secretary), to her first 2-year term;

Eugene Bentley, to his first 3-year term;
William "Beau" Clark, MD, to his second 2-year term;
Charlotte Claiborne, to her first 3-year term;
Leah Cullins, to her first 3-year term;
Dennis Grimes, to his first 3-year term;
Chad Guillot, to his second 2-year term;
Jan Kasofksy, PhD, to her second 2-year term;
Donna Collins-Lewis, to her first 3-year term;
Michael Mitchell, to his first 3-year term;
District Attorney Hillar Moore, to his second 2-year term;
Pastor Tonja Myles, to her first 3-year term;
Chris Nichols, to her second 2-year term;
Marjorie Person, MD, to her first 3-year term;
Sharon Robinson, to her first 3-year term;
Patrick Seiter, to his first 3-year term;
Collis B. Temple, Jr. to his first 3-year term.

VI. OPERATIONS COMMITTEE

- A. For Information: Minutes of the Operations Committee meeting held May 29, 2019
- B. For Information: Solicitation of Proposal (SOP)
- C. For Information: Written Inquiries and Responses to Written Inquiries

Ms. Kliebert directed attendees' attention to the minutes of the Operations Committee held May 29, 2019.

Ms. Kliebert then reminded the board that the SoP to contract a clinical service provider was released to the public on June 19, 2019 and noted that feedback has been positive. The Bridge Center has received correspondence from three providers, including one notice of intent to submit and two sets of inquiries. Responses to these inquiries have been made available to the public.

After due discussion, Ms. Kliebert concluded the Operations Report and called upon Mr. Abboud to deliver the Finance Report.

VII. FINANCE COMMITTEE

- A. For Information: Operating Report Budget as of June 30, 2019
- B. For Information: 2020 City-Parish Budget Packet
- C. For Information: Postlethwaite & Netterville engagement letter
- D. For Action: Broker of Record Letter

Mr. Abboud reported that expenses, as of June 30, 2019, aligned with budgetary expectations.

Mr. Abboud then reported that the Finance Committee provided a 2020 administrative budget to the City-Parish by the July 14, 2019 deadline.

Finally, Mr. Abboud recognized that while he is in no way compensated for Bridge Center insurance coverages, continuing to utilize his employer (BXS Insurance) as the Bridge Center's insurance broker represents a conflict of interest. To that end, Mr. Abboud requested that the board approve transferring the broker of record to Blumberg & Associates, Inc. After due discussion and **on a motion by Mr. Temple and second by Ms. Myles, the Board of Directors approved the insurance policy transfer as presented.**

With no further questions, Mr. Abboud concluded the Finance Report.

VIII. COMMUNITY RELATIONS

For Information: Meetings and Communications

Ms. Kliebert reminded the board that the Bridge Center was the recipient organization of Gov't Taco's fundraising efforts that raised awareness for suicide prevention. She also expressed gratitude for upcoming features in Governing Magazine and the Baton Rouge Area Foundation's Currents Magazine.

IX. PRE-TRIAL RELEASE PROGRAM

For Information: Program Update

Ms. Kliebert reported that the Pre-trial Release Program has 19 active participants and has graduated 24. She then invited all present to attend the upcoming graduation and bond status review hearing on Friday, August 23, 2019.

X. ADJOURN

With no further business to conduct, and on a motion by Ms. Crump and second by Mr. Temple, the meeting was adjourned at 2:47 PM.

Kathy Kliebert
Chair
July 23, 2019



**SPECIAL BOARD MEETING
AUGUST 19, 2019**

A special board meeting of the Bridge Center for Hope was held on Monday, August 19, 2019 at 1:15 PM. Board members participating were Chair Kathy Kliebert, Charles Abboud, Charlotte Claiborne, William “Beau” Clark, Donna Collins-Lewis, Lauren Crump, Jan Kasofsky, PhD., Michael Mitchell, Hillar Moore, Tonja Myles, Chris Nichols, Chief Murphy Paul, Sharon Robinson, and Patrick Seiter. Lauren Crapanzano Jumonville and Sarah Gardner attended from the Baton Rouge Area Foundation. Murphy Foster and Emily Grey attended from Breazeale, Sachse & Wilson. Kristi Marionneaux and Jon LeBlanc attended from Postlethwaite & Netterville. Terry Jones, Matt Houston, Angela Lorio, Barbara Sej, Jeri Pilh, Lorraine Besson, Ryan Cross, Marolon Mangham, Lisa Schuster, Mandy Brian, Lori Stone, and Rene Taylor attended as members of the public.

Chair Kliebert called the meeting to order at 1:15 PM. Chair Kliebert then asked if any member of the public would like to comment on the agenda. Angela Lorio commented on the August 13, 2019 Solicitation of Proposals (SoP) presentations and asked that members of the board consider how the selected clinical service provider would integrate peer support specialists into the Bridge Center’s care model. Marolon Mangham then spoke to the importance of addressing addiction recovery services. Hearing no further requests for comment, Chair Kliebert proceeded to the agenda as written.

Chair Kliebert reminded the board that Dr. Brian Sims is the Senior Medical Advisor of the National Association of State Mental Health Program Directors and was asked to replace Dr. Brian Hepburn as an external SoP process reviewer. After due discussion, Chair Kliebert then asked the board to approve executing a contract that formalized Dr. Sims’ role as an external SoP process reviewer. **On a motion by Ms. Nichols and second by Chief Paul, the Board of Directors unanimously approved authorizing legal counsel and Chair Kliebert to execute an external SoP reviewer contract between the Bridge Center for Hope and Dr. Brian Sims.**

Chair Kliebert then called upon Operations Committee Chairperson Jan Kasofsky, PhD., to review the SoP process and Summary of Evaluators scorecard.

Dr. Kasofsky outlined the SoP’s schedule of events to date and proceeded to discuss clinical service provider proposals from RI International and the collaborative team led by Our Lady of the Lake and the Baton Rouge General. Board members then discussed each respondent’s ability to design and provide the continuum of care envisioned at the Bridge Center, according to the criteria outlined in the SoP.

After due discussion of each respondent's proposal and response to follow up questions, **Dr. Kasofsky moved to approve notifying RI International of its intent to award RI International a contract to provide clinical services for the Bridge Center for Hope and was seconded by Ms. Nichols. After due discussion and consideration, Kathy Kliebert, Charles Abboud, Charlotte Claiborne, William "Beau Clark, Donna Collins Lewis, Lauren Crump, Jan Kasofsky, PhD, Michael Mitchell, Tonja Myles, Chris Nichols, and Chief Murphy Paul voted in favor of the motion; Hillar Moore voted in opposition to the motion; Sharon Robinson and Patrick Seiter abstained from the motion. On a vote of 11 to 1, the motion passed.**

With no further business to conduct, and on a motion by Ms. Crump and second by Mr. Abboud the meeting was adjourned at 2:10 PM.

Kathy Kliebert
Chair
August 20, 2019