



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a board meeting as shown below:

DATE: Tuesday, November 19, 2019
TIME: 12:00 PM – 1:00 PM
LOCATION: Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801
AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



BOARD OF DIRECTORS MEETING

November 19, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

AGENDA

- | | | |
|------|---|----------------|
| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| | A. Welcome and introduction of Executive Director | |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES | Kathy Kliebert |
| | A. For Action: Approve Minutes of the Board of Directors meeting held on September 17, 2019 | |
| IV. | EXECUTIVE COMMITTEE | Kathy Kliebert |
| | A. For Information: Minutes of the Executive Committee meeting held November 14, 2019 | |
| | B. For Information: Conflicts of Interest Policy | |
| | C. For Ratification: Contract for Charlotte Claiborne | |
| | D. For Information: Public Records Request | |
| | E. For Information: Secretary of State website | |
| | i. Update Contact Information | |

- | | | |
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| V. | FINANCE COMMITTEE | Charles Abboud |
| | A. For Information: Minutes of the Finance Committee meeting held October 23, 2019 | |
| | B. For Information: City-Parish Funding Update | |
| | C. For Information: Operating Report | |
| VI. | COMMUNITY RELATIONS COMMITTEE | Tonja Myles |
| | A. For Information: Communications Plan | |
| VII. | OPERATIONS COMMITTEE | Kathy Kliebert |
| | A. For Information: RI International Next Steps | |
| VIII. | EXECUTIVE DIRECTOR UPDATE | Charlotte Claiborne |
| | A. For Information: RII Contract Update | |
| | B. For Information: LDH Meeting | |
| | C. For Information: CMS Meeting | |
| | D. For Information: MCO Meeting | |
| | E. For Information: Bridge Center interfaces | |
| IX. | PRE-TRIAL RELEASE PROGRAM | Kathy Kliebert |
| | A. For Information: Program Update | |
| | B. For Resolution: Transfer and terminate CJCC assets and contracts from the Bridge Center of Hope | |
| X. | UNFINISHED BUSINESS and GENERAL ORDERS | Kathy Kliebert |
| | A. For Information: Resolve Unfinished Business | |
| XI. | NEW BUSINESS | Kathy Kliebert |
| | A. For Information: Discuss New Business | |
| XII. | ADJOURN | Kathy Kliebert |



BOARD OF DIRECTORS MEETING

September 17, 2019
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

REVISED

3:41 pm, Nov 25, 2019

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:06 PM. Board members participating were Kathy Kliebert, Charles Abboud, Donna Collins-Lewis, Eugene Bentley, Hillar Moore, Jan Kasofsky, PhD, Lauren Crump, Leah Cullins, Michael Mitchell, Chris Nichols, Patrick Seiter, William “Beau” Clark, Tonja Myles and Sharon Robinson. A quorum was determined.

Emily Grey attended from Breazeale, Sachse & Wilson. Jon LeBlanc and Kristi Marionneaux attended from Postlethwaite & Netterville. Lauren Crapanzano Jumonville attended from the Baton Rouge Area Foundation. Chris Csonka attended from the Criminal Justice Coordinating Council.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any members of the public would like to comment on the agenda. Hearing no request to comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

- A. For Action: Approve Minutes of the Board of Directors meeting held July 22, 2019

B. For Action: Approve Minutes of the Special Board of Directors meeting held August 19, 2019

Ms. Kliebert reviewed the minutes of the Board of Directors meeting held July 22, 2019. **On a motion by Hillar Moore and a second by Chris Nichols, the Board of Directors unanimously approved the minutes of the Board of Directors meeting held July 22, 2019.**

Ms. Kliebert then reviewed the minutes of the Special Board of the Directors meeting held August 19, 2019. **On a motion by Donna Collins-Lewis and a second by Charles Abboud, the Board of Directors unanimously approved the minutes of the Special Board of Directors meeting held August 19, 2019.**

IV. EXECUTIVE COMMITTEE

A. For Information: Conflicts of Interest Policy

Ms. Kliebert noted that signed, conflict of interest policies are due to Lauren Crump.

B. For Information: Executive Committee Meeting held September 17, 2019

Ms. Kliebert reminded attendees that a subset of the board conducted interviews for the Executive Director position that was posted to the Center's website. She then noted that much of the Executive Committee's discussion centered on the four candidates that were interviewed.

C. For Information: Executive Director search

Ms. Kliebert then invited members of the Selection Panel to offer their thoughts on the candidate's qualifications.

After due discussion, the Selection Panel recommended Charlotte Claiborne for the Executive Director position. Ms. Kliebert then requested unanimous consent to amend item "C. For Information: Executive Director search" to "For Action: Selection of Executive Director". **On a motion by Chris Nichols and second by Ms. Collins-Lewis, the Board of Directors unanimously approved to amend the agenda item as presented.**

On a motion by Lauren Crump and second by Mr. Moore, the Board of Directors unanimously approved authorizing legal counsel to enter Executive Director contract negotiations with Charlotte Claiborne. The Board authorized Ms. Kliebert to offer Ms. Claiborne a base salary of \$110,000.

D. For Information: Bridge Center Board of Directors Committees

Finally, Ms. Kliebert reviewed the responsibilities of all committees and requested that Board members serve on those that complement their skill set. Board members volunteered for the following committees:

Finance

Sharon Robinson

Patrick Seiter

Community Relations

Eugene Bentley

Jan Kasofsky, PhD

Ms. Collins-Lewis

V. OPERATIONS COMMITTEE

A. For Information: RI International

Ms. Kliebert reminded the board that RI International has been selected to provide a 24/7 Comprehensive Crisis Services Program for voluntary and involuntary clients in East Baton Rouge Parish. She also noted that the Our Lady of the Lake, Baton Rouge General team did not protest the decision which gave the Bridge Center license to begin contract negotiations with RI International. She then informed the board, that she coordinated a series of critical meetings between RI International, managed care organizations, and potential Bridge Center facility sites to occur late September. Finally, Ms. Kliebert noted that she has contacted all EBR Metropolitan Council members to answer questions and provide updates.

VI. FINANCE COMMITTEE

A. For Information: Operating Report as of August 31, 2019

Mr. Abboud reviewed the operating report and noted that expenses, as of August 31, 2019, aligned with budgetary expectations.

Mr. Abboud then thanked Ms. Robinson and Mr. Seiter for joining the Finance Committee and noted that a meeting will be held in October to orient new members to the committee and review the Center's financial state.

With no further questions, Mr. Abboud concluded the Finance Report.

VII. COMMUNITY RELATIONS

For Information: Meetings and Communications

Ms. Kliebert reported that the Community Relations Committee continues to update the Bridge Center for Hope website with monthly briefings. Tonja Myles added that the community continues to appreciate scheduled communications.

VIII. PRE-TRIAL RELEASE PROGRAM

For Information: Program Update

Ms. Kliebert reported that the Pre-trial Release Program remains successful, much in part to the dedicated staff. With that, Ms. Kliebert asked that the board approve a contract extension for the Program's Licensed Clinical Social Worker.

On a motion by Mr. Moore and second by Dr. Kasofsky, the Bridge Center for Hope Board of Directors approved of legal counsel negotiating a contract extension for the Pre-trial Release Program's Licensed Clinical Social Worker to mirror the existing terms and conditions through December 31, 2019.

Finally, the board was reminded that the Program has graduated 26 people and will be celebrating its two-year anniversary, with a renaming ceremony from the Pre-trial Release Program to The David O'Quin Pre-trial Diversion and Recovery Program. The renaming of the program is meant to more accurately reflect the intended outcome of the program: to divert people with mental health and substance abuse challenges from unnecessary criminal proceedings while enabling them to begin the road to recovery. The O'Quin family tragically lost their son, David, while he was incarcerated and suffering with schizophrenia. Determined to ensure other families did not have to experience a loss like theirs, Bill O'Quin approached the Baton Rouge Area Foundation to encourage the pursuit of decriminalizing mental illness and determining alternative paths for those struggling with mental health and addiction challenges.

IX. ADJOURN

With no further business to conduct, and on a motion by Ms. Nichols and second by Mr. Abboud, the meeting was adjourned at 1:09 PM.

Kathy Kliebert
Chair
September 18, 2019



BOARD OF DIRECTORS MEETING

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12:00 PM – 1:00 PM

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