



## **PUBLIC MEETING NOTICE**

The Finance Committee of The Bridge Center for Hope will hold a Finance Committee meeting as shown below:

Date: Thursday, November 5, 2020

Time: 1:00 PM – 2:00 PM

Location: Zoom Meeting

<https://us02web.zoom.us/j/84570335804?pwd=UERGbURkNUZERGRc0lly3VVOEVzd09>

Meeting ID: 845 7033 5804

Password: 826587

Phone: 346-248-7799

AGENDA: Attached

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

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Charlotte Claiborne, Bridge Center for Hope  
Executive Director



FINANCE COMMITTEE MEETING

November 5, 2020  
1:00 PM – 2:00 PM  
Zoom Meeting

<https://us02web.zoom.us/j/84570335804?pwd=UERGbURkNUZERGRcb0lIY3VVOEVzdz09>

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AGENDA

- |       |  |                     |
|-------|--|---------------------|
| I.    | CALL MEETING TO ORDER  | Charles Abboud      |
| II.   | PUBLIC COMMENT ON AGENDA ITEMS   | Charles Abboud      |
| III.  | FINANCE COMMITTEE MINUTES<br>A. For Approval: Finance Committee Minutes meeting held June 22, 2020 | Charles Abboud      |
| IV.   | REVIEW 3 <sup>RD</sup> QUARTER FINANCIAL STATEMENT   | Charlotte Claiborne |
| V.    | REVIEW YTD AND YEAR END PROJECTIONS  | Charlotte Claiborne |
| VI.   | UNFINISHED BUSINESS  | Charles Abboud      |
| VII.  | NEW BUSINESS   | Charles Abboud      |
| VIII. | ADJOURN  | Charles Abboud      |



## FINANCE COMMITTEE MEETING

June 22, 2020  
1:00 PM – 2:00 PM  
Zoom Meeting

<https://us02web.zoom.us/j/84887772338?pwd=MEZ6eS9HelBhT2UrVXgwaUpHWi9Ydz09>

Meeting ID: 848 8777 2338  
Password: 955387  
Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The meeting was called to order at 1:02 PM. Finance Committee members who participated virtually were Chair Charles Abboud, Sharon Robinson, Patrick Seiter, and Dr. William Clark. A quorum was determined.

Also, participating virtually were Charlotte Claiborne from the Bridge Center for Hope and Mike Singletary from Postlethwaite and Netterville.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Abboud asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Mr. Abboud proceeded to the agenda as written.

#### III. FINANCE COMMITTEE MINUTES

A. For Approval: Finance Committee Minutes meeting held May 27, 2020

Mr. Abboud reviewed the minutes of the Finance Committee meeting held on May 27, 2020. **On a motion by Dr. Clark and a second by Ms. Robinson, the Finance Committee unanimously approved the minutes of the Finance Committee meeting held on May 27, 2020.**

#### IV. CITY-PARISH BUDGET REQUEST

Mr. Abboud requested that Ms. Claiborne update the Finance Committee on the City-Parish budget request. Ms. Claiborne reviewed the projected 2021 budget line items, and showed a side-by-side comparison with last year's request. After due discussion, Mr. Abboud requested Ms. Claiborne to explore options to minimize the expenses of public records requests and develop a process to make the request process more streamline.

Ms. Claiborne requested that the Finance Committee review and submit their revisions, and a revised budget request will be recirculated for the committee for approval.

V. UNFINISHED BUSINESS

Mr. Abboud asked if there was any unfinished business that needed to be addressed. After hearing no comments on unfinished business, Mr. Abboud proceeded to the agenda as written.

VI. NEW BUSINESS

Mr. Abboud asked if there was any new business that needed to be addressed. After hearing no comments on new business, Mr. Abboud proceeded to the agenda as written.

VII. ADJOURN

With no further business to conduct, and **on a motion by Patrick Seiter and a second by Sharon Robinson, the meeting was adjourned at 1:51 PM.**

**THE BRIDGE CENTER FOR HOPE, INC'S  
CERTIFICATION PURSUANT TO  
GUBERNATORIAL PROCLAMATION JBE 2020-30**

**WHEREAS**, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

**WHEREAS**, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

**WHEREAS**, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

**WHEREAS**, The Bridge Center for Hope, Inc. needs to conduct essential business;

**WHEREAS**, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

**WHEREAS**, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

**NOW THEREFORE**, pursuant to the authority contained in Proclamation JBE 2020-30, the Finance Committee of the Bridge Center for Hope, Inc. hereby certifies on this 2<sup>nd</sup> day of November 2020, that it is unable to obtain an in-person quorum for its meeting scheduled for November 5<sup>th</sup>, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at

<https://us02web.zoom.us/j/84570335804?pwd=UERGbURkNUZERGRCb0lly3VVOEVzd09>

Meeting ID: 845 7033 5804; Password: 826587; Phone: 346-248-7799

  
Kathy Kliebert, Board Chair