



Public Meeting Notice

The Executive Committee of The Bridge Center for Hope will hold an Executive Committee meeting as shown below:

DATE: Tuesday, September 8, 2020

TIME: 12:00 PM – 1:00 PM

LOCATION: Zoom Meeting

<https://us02web.zoom.us/j/84304717293?pwd=MStSTFI2R0tWanlUMG1WMWtLTVlwdz09>

Meeting ID: 843 0471 7293

Passcode: 285627

Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



EXECUTIVE COMMITTEE MEETING

September 8, 2020
12:00 PM – 1:00 PM
Zoom Meeting

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AGENDA

- | | | |
|-------|--|---------------------|
| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | EXECUTIVE COMMITTEE | Kathy Kliebert |
| | A. For Action: Approval of Minutes of the Executive Committee meeting held July 14, 2020 | |
| IV. | NOMINATING COMMITTEE | Murphy Paul |
| | A. For Information: Slate of Directors | |
| V. | ACCOUNTABILITY AND QUALITY COMMITTEE | Charlotte Claiborne |
| VI. | FINANCE COMMITTEE | Charles Abboud |
| VII. | COMMUNITY RELATIONS | Charlotte Claiborne |
| | A. For Information: Communications and Marketing Firm Selection | |
| VIII. | RI UPDATE | Charlotte Claiborne |
| | A. For Information: Virtual Provider Meeting | |
| | B. For Information: Job Postings | |
| | C. For Information: Job Fair | |
| | D. For Information: Construction Update | |
| IX. | UNFINISHED BUSINESS | Kathy Kliebert |
| | A. For Information: Annual Training | |
| X. | NEW BUSINESS | Charlotte Claiborne |
| | A. For Information: 2020 Board of Directors Annual Meeting | |
| XI. | ADJOURN | Kathy Kliebert |

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

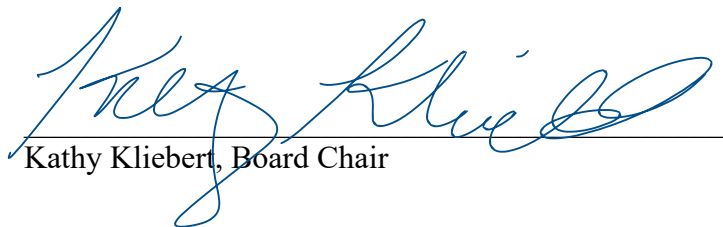
WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, the Executive Committee of the Bridge Center for Hope, Inc. hereby certifies on this 4th day of September 2020, that it is unable to obtain an in-person quorum for its meeting scheduled for September 8, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at

<https://us02web.zoom.us/j/84304717293?pwd=MStSTFI2R0tWanlUMG1WMWtLTVlwdz09;>
Meeting ID: 843 0471 7293; Passcode: 285627; Phone: 346-248-7799


Kathy Kliebert, Board Chair

APPROVED



EXECUTIVE COMMITTEE MEETING

July 14, 2020
12:00 PM – 1:00 PM
Zoom Meeting

<https://us02web.zoom.us/j/84381798800?pwd=NGh2NGxWbkorR3pJKy9vQTQ5N0dCdz09>

Meeting ID: 843 8179 8800

Password: 948854

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:09 PM. Executive Committee members who participated virtually were Charles Abboud, Lauren Crump, and Murphy Paul. A quorum was determined.

Also attending virtually was Charlotte Claiborne from the Bridge Center for Hope.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Abboud asked if any member of the public would like to comment on the agenda. After hearing no request to comment, Mr. Abboud proceeded to the agenda as written.

III. EXECUTIVE COMMITTEE

A. For Action: Approval of Minutes of the Executive Committee meeting held May 12, 2020

Mr. Abboud reviewed the minutes of the Executive Committee meeting held on May 12, 2020. **On a motion by Lauren Crump and a second by Murphy Paul, the Executive Committee unanimously approved the minutes of the Executive Committee meeting held on May 12, 2020.**

B. For Information: Logo and Signage Discussion

Ms. Claiborne reported that the logo for the Bridge Center had been updated to replace the wording "Baton Rouge" with "For Hope." Ms. Claiborne reported that the Accountability and Quality Committee recommended "*Future Home*" signage at the construction site for public awareness. After due discussion, the Executive Committee agreed to include signage as an agenda item at the Board of Directors meeting scheduled for July 21, 2020.

IV. ACCOUNTABILITY AND QUALITY COMMITTEE

A. For Information: Committee Overview

Ms. Claiborne reported that the Accountability and Quality Committee held its first committee meeting on July 8th, and Dr. Jan Laughinghouse was elected as committee chair. Ms. Claiborne reported that the committee worked on establishing a data management plan that will identify performance and outcome metrics performed by RI International (RI).

B. For Information: Facility and Operations update

Ms. Claiborne reported that the construction was progressing on-time, and no delays have been identified. Ms. Claiborne then reported that the meetings with Metro Council were on-going in anticipation of hosting small community engagements.

V. FINANCE COMMITTEE

A. For Information: City-Parish Budget Submission

Mr. Abboud reported that the Finance Committee reviewed and approved the 2021 City-Parish Budget and would present it to the Board of Directors for adoption at the next Board of Directors meeting scheduled for July 21, 2020.

VI. COMMUNITY RELATIONS

A. For Information: Communications Support

Ms. Crump recommended that the Bridge Center solicit proposals to outsource the communications functions of the Bridge Center for Hope. After due discussion, the Executive Committee agreed to include a communications proposal as an agenda item at the next Board of Directors meeting scheduled for July 21, 2020.

VII. UNFINISHED BUSINESS

A. For Information: Unfinished Business Resolution

Mr. Abboud inquired if the Bridge Center had a records retention policy. Ms. Claiborne reported that the Bridge Center's policies, along with the records retention policy, had been reviewed and confirmed by legal counsel.

Ms. Claiborne reported that instructions would be distributed to the Board of Directors for its annual ethics and harassment prevention training at the next Board of Directors meeting scheduled for July 21, 2020.

VIII. NEW BUSINESS

A. For Information: New Business Discussion

Mr. Abboud inquired about the job application process for the center. Ms. Claiborne reported that she would request information from RI and send the response to the Executive Committee.

IX. ADJOURN

With no further business to conduct, and **on a motion by Murphy Paul and a second by Lauren Crump, the meeting adjourned at 1:09 PM.**

Minutes prepared by
Charlotte Claiborne, Executive Director