



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a Special Board of Directors meeting as shown below:

DATE: July 21, 2020
TIME: 12:00 PM – 1:00 PM
LOCATION: Virtual Meeting Info:

<https://us02web.zoom.us/j/82548323997?pwd=QW4va3ltb1VpYms3ay9vSjlTckZNZz09>

Meeting ID: 825 4832 3997
Password: 627063
(346) 248 7799 US

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



BOARD OF DIRECTORS MEETING

July 21, 2020
12:00 PM – 1:00 PM
Zoom Meeting

<https://us02web.zoom.us/j/82548323997?pwd=QW4va3ltb1VpYms3ay9vSjlTckZNZz09>

Meeting ID: 825 4832 3997

Password: 627063

Phone: 346-248-7799

AGENDA

- | | | |
|-------|--|---------------------|
| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES | Kathy Kliebert |
| | A. For Action: Minutes of the Special Board of Directors meeting held May 29, 2020 | |
| IV. | FINANCE | Charles Abboud |
| | A. For Adoption: 2021 City-Parish Budget | |
| | B. For Information: Quarterly Financial Statement | |
| V. | COMMUNITY RELATIONS | Tonja Myles |
| | A. For Information: Communications Support | |
| VI. | FACILITY AND OPERATIONS UPDATE | Charlotte Claiborne |
| | A. For Action: Approval of signage at site location | |
| | B. Construction Update | RI International |
| | C. Operations Update | RI International |
| VII. | UNFINISHED BUSINESS | Charlotte Claiborne |
| | A. For Information: Annual Ethics and Harassment Training | |
| VIII. | NEW BUSINESS | Kathy Kliebert |
| IX. | ADJOURN | Kathy Kliebert |

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, The Bridge Center for Hope, Inc. hereby certifies on this 16th day of July 2020, that it is unable to obtain an in-person quorum for its meeting scheduled for July 21, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/82548323997?pwd=QW4va3ltb1VpYms3ay9vSjlTckZlZz09> Meeting ID: 825 4832 3997; Password: 627063; Phone 346 248 7799 US.



Kathy Kliebert, Board Chair



SPECIAL BOARD OF DIRECTORS MEETING

May 29, 2020
1:00 PM – 2:00 PM

Virtual Meeting Info:

<https://us02web.zoom.us/j/88036422565?pwd=ZHVUMm5ROWphUXJGYytZYTnWYkjhDz09>

Meeting ID: 880 3642 2565
Password: 217262
(346) 248 7799 US

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 1:07 PM. Board members who participated virtually were Chair Kathy Kliebert, Charles Abboud, Lauren Crump, Lewis Blanche, Carolina Jones, Dr. Jan Laughinghouse, Tonja Myles, Sharon Robinson, Patrick Seiter, Dr. Leah Cullins, Chris Nichols, Donna Collins-Lewis, and Dennis Grimes. A quorum was determined.

Also attending virtually were Charlotte Claiborne from the Bridge Center for Hope and Murphy Foster and Emily Grey of Breazeale, Sachse & Wilson.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

A. For Approval: Minutes of the Board of Directors meeting held on May 19, 2020

Ms. Kliebert reviewed the minutes of the Board of Directors meeting held on May 19, 2020. Ms. Robinson noticed a grammatical error that required correction. **On a motion by Patrick Seiter and a second by Lewis Blanche, the Board of Directors unanimously approved the amended minutes of the Board of Directors meeting held on May 19, 2020.**

IV. POLICIES

A. For Adoption: Accounting Policy

Ms. Kliebert reviewed the Accounting Policy that was approved by the Finance Committee for adoption. **On a motion by Donna Collins-Lewis and a second by Lewis Blanche, the Board of Directors unanimously adopted the Accounting Policy.**

B. For Adoption: Media Policy

Ms. Kliebert reviewed the Media Policy that was approved by the Community Relations Committee with revisions by legal counsel for adoption. **On a motion by Patrick Seiter and a second by Charles Abboud, the Board of Directors unanimously adopted the Media Policy.**

C. For Approval and Adoption: Harassment Policy

Ms. Kliebert presented the Harassment Policy that was reviewed by legal counsel. After due discussion, and **on a motion by Sharon Robinson and a second by Lauren Crump, the Board of Directors unanimously approved and adopted the Harassment Policy.**

V. FINANCE

A. For Adoption: City-Parish Audit

Mr. Abboud reported that the Finance Committee approved the City-Parish 2019 audit, prepared by Daigrepoint & Brian, and presented it to the board for adoption. **On a motion by Donna Collins-Lewis and a second by Dr. Jan Laughinghouse, the Board of Directors unanimously adopted the City-Parish Audit as presented.**

B. For Adoption: IRS Form 990

Mr. Abboud reported that the Finance Committee approved the IRS Form 990, prepared by Daigrepoint & Brian, and presented it to the board for adoption. **On a motion by Lauren Crump and a second by Tonja Myles, the board of Directors unanimously adopted the IRS Form 990 as presented.**

VI. UNFINISHED BUSINESS

A. For Approval: Resolution for Amended Service Agreement with RI International

Ms. Kliebert requested that Ms. Claiborne update the board on the amended service agreement. Ms. Claiborne provided an overview of the original and amended service agreements, with final construction bids. Ms. Kliebert then reviewed the service agreement resolution. After due discussion, and **on a motion by Patrick Seiter and a second by Charles Abboud, the Board of Directors unanimously approved the resolution for the amended service agreement with RI International.**

VII. NEW BUSINESS

Ms. Kliebert asked if there was any new business that needed to be addressed. After hearing no comments on new business, Ms. Kliebert proceeded to the agenda as written.

VIII. ADJOURN

With no further business to conduct, and **on a motion by Patrick Seiter and a second by Sharon Robinson, the meeting was adjourned at 1:50 PM.**

Minutes prepared by
Charlotte Claiborne, Executive Director