



**PUBLIC MEETING NOTICE**

The Bridge Center for Hope Board of Directors will hold a Board of Directors meeting as shown below:

DATE: July 20, 2021  
TIME: 12:00 PM – 1:00 PM  
LOCATION: Zoom Meeting  
<https://us02web.zoom.us/j/87804545151?pwd=NCt6SGdFUWxQdWhTcnFWclYvN2FDZz09>  
Meeting ID: 878 0454 5151  
Passcode: 760154  
Phone: 346-248-7799

AGENDA: Attached

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

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Charlotte Claiborne, Bridge Center for Hope  
Executive Director



## BOARD OF DIRECTORS MEETING

July 20, 2021

12:00 PM – 1:00 PM

Zoom Meeting

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### AGENDA

- |       |   |                       |
|-------|---|-----------------------|
| I.    | CALL MEETING TO ORDER   | Murphy Paul           |
| II.   | PUBLIC COMMENT ON AGENDA ITEMS  | Murphy Paul           |
| III.  | MINUTES   | Murphy Paul           |
|       | A. For Action: Approval of Minutes of the Board of Directors meeting held June 22, 2021 |                       |
| IV.   | NOMINATING COMMITTEE  | Charlotte Claiborne   |
|       | A. For Discussion: Update on Board of Directors Vacancy                                 |                       |
| V.    | FINANCE COMMITTEE   | Sharon Robinson       |
|       | A. For Approval: 2022 City-Parish Budget Request  |                       |
|       | B. For Discussion: Budget Surplus   |                       |
| VI.   | ACCOUNTABILITY AND QUALITY COMMITTEE  | Dr. Jan Laughinghouse |
|       | A. For Information: Monthly Performance   |                       |
|       | B. For Discussion: New Policies   |                       |
| VII.  | UNFINISHED BUSINESS   | Murphy Paul           |
|       | A. For Information: Annual Training   |                       |
| VIII. | NEW BUSINESS  | Murphy Paul           |
| IX.   | ADJOURN   | Murphy Paul           |

**THE BRIDGE CENTER FOR HOPE, INC'S  
CERTIFICATION PURSUANT TO  
GUBERNATORIAL PROCLAMATION JBE 2020-30**

**WHEREAS**, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

**WHEREAS**, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

**WHEREAS**, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

**WHEREAS**, The Bridge Center for Hope, Inc. needs to conduct essential business;

**WHEREAS**, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

**WHEREAS**, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

**NOW THEREFORE**, pursuant to the authority contained in Proclamation JBE 2020-30, The Bridge Center for Hope, Inc. hereby certifies on this 16<sup>th</sup> day of May 2021, that it is unable to obtain an in-person quorum for its Board of Directors meeting formally scheduled for May 18<sup>th</sup> and has been rescheduled or June 22<sup>nd</sup> due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/87804545151?pwd=NCt6SGdFUWxQdWhTcnFWclYvN2FDZz09>  
Meeting ID: 878 0454 5151; Passcode: 760154; Phone: 346-248-7799



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Patrick Seiter, Board Chair



**APPROVED**

## BOARD OF DIRECTORS MEETING

June 22, 2021

12:00 PM – 1:00 PM

Zoom Meeting

<https://us02web.zoom.us/j/82129952491?pwd=dDY4eFBTWZnemtaNXliaC9RdE04QT09>

Meeting ID: 821 2995 2491

Passcode: 661601

Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The Board of Directors meeting was called to order at 12:03 PM. Board members participating virtually were Chair Patrick Seiter, Sharon Robinson, Charles Abboud, Denise Amoroso, Greg Dicharry, Dennis Grimes, Carolina Jones, Kathy Kliebert, Dr. Jan Laughinghouse, Michael Mitchell, Hillar Moore, and Christine Nichols.

Also participating virtually were Charlotte Claiborne from the Bridge Center for Hope, Mike Singletary from Postlewaite and Netterville, Jim Fairchild from Daigrepoint and Brian, Becky Sadler, and Marie Powell from Brew Agency, Joy Nsubuga Brunson, and Lysha Best from RI International.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Mr. Seiter proceeded with the agenda as written.

#### III. MINUTES

- A. For Action: Approval of Minutes of the Board of Directors meeting held March 16, 2021

Mr. Seiter reviewed the minutes from the Board of Directors meeting held on March 16, 2021. **On a motion by Christine Nichols and a second by Charles Abboud, the Board of Directors unanimously approved the minutes of the Board of Directors meeting held on March 16, 2021.**

#### IV. NOMINATING COMMITTEE

- A. For Discussion: Board of Directors Recommendations

Mr. Seiter deferred to Charlotte Claiborne to discuss the Nominating Committee recommendation. Ms. Claiborne reported that the Nominating Committee held a meeting on April 28, 2021, to discuss the three board recommendations. In addition, Ms. Claiborne reported that the Nominating Committee unanimously approved Dr. Kathleen Crapanzano for Board of Director's consideration, and all remaining candidates will be held for future board positions.

Ms. Claiborne also reported that Eugene Bentley has resigned from the Board of Directors, which now leaves another board position open.

Upon discussion, it was recommended to post the board vacancy for thirty days and convene another Nomination Committee meeting to discuss all future candidates.

B. For Approval: Board of Directors Nominee

After due discussion and upon a **motion by Hillar Moore and a second by Charles Abboud, the Board of Directors unanimously approved Dr. Kathleen Crapanzano as a Director for the Bridge Center for Hope Board.**

V. FINANCE COMMITTEE

A. For Information: Financial Summary

Mr. Seiter called upon Ms. Robinson to give the financial summary. Ms. Robinson reported that six million, five hundred and four thousand, seven hundred and fifty-nine dollars and fifty-three cents (\$6,504,759.53) had been received from City-Parish funding as of date and gave a summary report of YTD expenses.

B. For Approval: Financial Audit

Ms. Robinson deferred to Jim Fairchild to discuss the 2020 Financial Audit. Mr. Fairchild provided an overview of the 2020 Financial Audit, stated that the audit was a clean opinion, and nothing was found out of the ordinary. Therefore, the audit was ready to be submitted to the City-Parish. After due discussion, **on a motion by Michael Mitchell and a second by Charles Abboud, the 2020 Financial Audit was approved to be submitted to the City-Parish.**

C. For Approval: 990 Tax Form

Ms. Robinson deferred to Jim Fairchild to discuss the 990 Tax form. Mr. Fairchild provided a summary of the 2020 990 tax form. After due discussion and **on a motion by Kathy Kliebert and a second by Christine Nichols, the 2020 990 tax form was approved to be submitted to the IRS.**

VI. ACCOUNTABILITY AND QUALITY COMMITTEE

A. For Information: April and May Performance (PMOR)

Mr. Seiter called upon Dr. Laughinghouse to provide an update for the Accountability and Quality Committee. Dr. Laughinghouse reported that the Accountability and Quality Committee held a meeting on April 2, 2021. Dr. Laughinghouse then reviewed the April and May Provider Monthly Outcome Performance Reports, which provided statistical data on the Bridge Center facility.

VII. COMMUNITY RELATIONS

A. For Information: Video(s)

Mr. Seiter called upon Greg Dicharry to provide an update on the Community Relations Committee. Mr. Dicharry showed the video presentations that the Community Relations Committee and Brew Agency had produced. Mr. Dicharry explained the purpose of the videos and their intended future use. After the video presentations, the Board of Directors commented that the videos were nicely done.

B. For Information: Update on upcoming community event(s)

Mr. Dicharry called upon Charlotte Claiborne to update the Board of Directors on upcoming community events. Ms. Claiborne reported that the Bridge Center, in partnership with RI International, was engaged in various community events throughout the Parish to provide awareness and education opportunities.

VIII. BRIDGE CENTER FOR HOPE

A. For Information: Clinical Update

Mr. Seiter deferred to RI to give the clinical update. Lysha Best provided an update on the guest presentations at the facility. Ms. Nsubuga Brunson reported that RI was still working with MCOs on the in-lieu-of services documents for reimbursement. After a series of questions, Ms. Nsubuga Brunson reported that two MCOs had submitted their information, and three were pending.

IX. UNFINISHED BUSINESS

A. For Information: Annual Training

Mr. Seiter reminded the Board that training is due July 31, 2021. Ms. Claiborne reported that Board members would receive email reminders with links and instructions to training.

IX. NEW BUSINESS

Mr. Seiter asks if there was any new business that required discussion. Ms. Claiborne asked if the Board wanted to resume face-to-face meetings. Mr. Seiter stated that he would consider and respond with an answer at a later date.

X. ADJOURN

With no further business to discuss, and **on a motion by Christine Nichols and a second by Dr. Jan Laughinghouse, the Board of Directors meeting was adjourned at 1:10 PM.**