



## **PUBLIC MEETING NOTICE**

The Executive Committee of The Bridge Center for Hope will hold an Executive Committee meeting as shown below:

DATE: July 13, 2021

TIME: 12:00 PM – 1:00 PM

LOCATION: Zoom Meeting

<https://us02web.zoom.us/j/83453165061?pwd=aUduQmg5QnVlelMyWlZKYndnd2pMQT09>

Meeting ID: 834 5316 5061

Passcode: 350766

Phone: 346-248-7799

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

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Charlotte Claiborne, Bridge Center for Hope  
Executive Director



EXECUTIVE COMMITTEE MEETING

July 13, 2021

12:00 PM – 1:00 PM

Zoom Meeting

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AGENDA

- |       |  |                     |
|-------|--|---------------------|
| I.    | CALL MEETING TO ORDER  | Patrick Seiter      |
| II.   | PUBLIC COMMENT ON AGENDA ITEMS   | Patrick Seiter      |
| III.  | MINUTES  | Patrick Seiter      |
|       | A. For Action: Approval of Minutes of the Executive Committee meeting held March 9, 2021 |                     |
| IV.   | NOMINATING COMMITTEE   | Murphy Paul         |
|       | A. For Discussion: Board of Directors Vacancy  |                     |
| V.    | FINANCE COMMITTEE  | Sharon Robinson     |
|       | A. For Discussion: 2022 City-Parish Budget Request                                       |                     |
|       | B. For Discussion: Budget Surplus  |                     |
| VI.   | ACCOUNTABILITY AND QUALITY COMMITTEE   | Charlotte Claiborne |
|       | A. For Information: Monthly Performance  |                     |
|       | B. For Discussion: New Policies  |                     |
| VII.  | COMMUNITY RELATIONS  | Charlotte Claiborne |
|       | A. For Information: Community Relations Update   |                     |
| VIII. | UNFINISHED BUSINESS  | Patrick Seiter      |
|       | A. For Information: Annual Training  |                     |
| IX.   | NEW BUSINESS   | Patrick Seiter      |
|       | A. For Discussion: Out of Parish Residents   |                     |
| X.    | ADJOURN  | Patrick Seiter      |

**THE BRIDGE CENTER FOR HOPE, INC'S  
CERTIFICATION PURSUANT TO  
GUBERNATORIAL PROCLAMATION JBE 2020-30**

**WHEREAS**, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

**WHEREAS**, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

**WHEREAS**, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

**WHEREAS**, The Bridge Center for Hope, Inc. needs to conduct essential business;

**WHEREAS**, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

**WHEREAS**, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

**NOW THEREFORE**, pursuant to the authority contained in Proclamation JBE 2020-30, the Executive Committee of the Bridge Center for Hope, Inc. hereby certifies on this 12<sup>th</sup> day of July 2021, that it is unable to obtain an in-person quorum for its meeting scheduled for July 13, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/83453165061?pwd=aUduQmg5QnVlelMyWlZKYndnd2pMQT09>  
Meeting ID: 834 5316 5061; Passcode: 350766; Phone: 346-248-7799



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Patrick Seiter, Board Chair



## EXECUTIVE COMMITTEE MEETING

**APPROVED**

March 9, 2021

12:00 PM – 1:00 PM

Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/8980253315?pwd=V1NLM09LeURYS09ZSE51MIMvc1lwUT09>

Meeting ID: 898 0253 3315

Passcode: 676963

Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The meeting was called to order at 12:01 PM. Executive Committee members who participated virtually were Chair Patrick Seiter, Sharon Robinson, and Lauren Crump.

Also, attending virtually was Charlotte Claiborne from the Bridge Center for Hope.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Mr. Seiter proceeded with the agenda as written.

#### III. MINUTES

- A. For Action: Approval of Minutes of the Executive Committee meeting held January 14, 2021

Mr. Seiter reviewed the minutes of the Executive Committee meeting held on November 17, 2020. On a motion by Sharon Robinson and a second by Lauren Crump, the Executive Committee unanimously approved the Executive Committee meeting's minutes on January 14, 2021.

#### IV. NOMINATING COMMITTEE

- A. For Discussion: Board of Directors Vacancy

Mr. Seiter deferred to Ms. Claiborne in Chief Paul's absence to provide an update. Ms. Claiborne reported that a board vacancy notice was published on Bridge's website from March 1 to March 31, 2021, and the Board of Directors was sent emails for recommendations to replace the open board seat left by Dr. Leah Cullins. Ms. Claiborne reported that the Nominating Committee would schedule a meeting in April to review submissions.

#### V. FINANCE COMMITTEE

- A. For Information: Update on Finance Committee

Ms. Robinson reported that six million, three hundred and eighteen thousand, five hundred and eighty-seven dollars and fifty-three cents (\$6,318,587.53) had been received from City-Parish funding as of date. Ms. Robinson reported that the final 2020 construction invoice is being held until the final inspection of the facility repairs has been verified. Ms. Robinson also reported that documents are being gathered to begin the 2020 City-Parish audit. Also, the Finance Committee members are finalizing Exhibit G of the Services Agreement to be submitted and approved by the Board of Directors at the Board of Directors meeting scheduled for March 16, 2021.

## VI. ACCOUNTABILITY AND QUALITY COMMITTEE

### A. For Information: Update on Accountability and Quality Committee

Ms. Claiborne reported that the Accountability and Quality Committee were waiting on the first comprehensive Performance Monthly Outcome Report to schedule a meeting to review with RI.

## VII. COMMUNITY RELATIONS

### A. For Information: Update on Community Relations

Ms. Claiborne reported that the Community Relations Committee elected Greg Dicharry as chair. The Committee met with Brew Agency to review and provide revisions and edits of the video footage and discuss the website's pre-production. Ms. Claiborne then reported that early discussions were underway to plan a community event for May's mental health awareness month.

## VIII. BRIDGE CENTER FOR HOPE

### A. For Information: Clinical Update

Ms. Claiborne reported that RI's Chief Medical Officer is meeting with staff to review training and with local hospitals to discuss the facility's clinical process flow and answer any questions. Ms. Claiborne coordinated with East Baton Rouge Parish Coroner's office and Baton Rouge Police Department to draft an emergency medical evaluation form. Ms. Claiborne reported the Respite unit would be opening within the week, and the Mobile Response Unit is waiting on EMS' technical coordination. Lastly, Ms. Claiborne coordinated a meeting with the Louisiana Department of Health and RI to discuss crisis recovery services and rates from Managed Care Organizations.

## IX. UNFINISHED BUSINESS

### A. For Information: Annual Training

Mr. Seiter asked if there was any unfinished business to discuss, to which Ms. Claiborne requested the Executive Committee to propose a due date for the annual training. Upon discussion, the Executive Committee agreed that July 31, 2021, would be the due date to have all yearly training completed.

### B. For Discussion: Resumption of Face-to-Face Board Meeting

Mr. Seiter asked if there was any additional unfinished business to discuss, to which Ms. Claiborne asked if the Board wanted to explore face-to-face meeting opportunities. The Executive Committee agreed to table the discussion until state and local COVID-19 restrictions were revised or lifted.

## X. NEW BUSINESS

Mr. Seiter asked if there was any new business that needed to be discussed. Ms. Claiborne reported that the Louisiana Board of Ethics issued a records subpoena.

XI. ADJOURN

With no further business to discuss, and on a motion by Patrick Seiter and a second by Lauren Crump, the Executive Committee meeting adjourned at 12:49 PM.