



PUBLIC MEETING NOTICE

The Finance Committee of The Bridge Center for Hope will hold a Finance Committee meeting as shown below:

Date: Monday, June 22, 2020

Time: 1:00 PM – 2:00 PM

Location: Zoom Meeting

<https://us02web.zoom.us/j/84887772338?pwd=MEZ6eS9HelBhT2UrVXgwaUpHWi9Ydz09>

Meeting ID: 848 8777 2338

Password: 955387

Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, the Finance Committee of the Bridge Center for Hope, Inc. hereby certifies on this 19th day of June 2020, that it is unable to obtain an in-person quorum for its meeting scheduled for June 22nd, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/84887772338?pwd=MEZ6eS9HelBhT2UrVXgwaUpHWi9Ydz09>
Meeting ID: 848 8777 2338: Password: 955387: Phone: 346-248-7799



FINANCE COMMITTEE MEETING

June 22, 2020
1:00 PM – 2:00 PM
Zoom Meeting

<https://us02web.zoom.us/j/84887772338?pwd=MEZ6eS9HelBhT2UrVXgwaUpHWi9Ydz09>

Meeting ID: 848 8777 2338

Password: 955387

Phone: 346-248-7799

AGENDA

- | | | |
|------|--|---------------------|
| I. | CALL MEETING TO ORDER | Charles Abboud |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Charles Abboud |
| III. | FINANCE COMMITTEE MINUTES | Charles Abboud |
| | A. For Approval: Finance Committee Minutes meeting held May 27, 2020 | |
| IV. | CITY-PARISH BUDGET REQUEST | Charlotte Claiborne |
| V. | UNFINISHED BUSINESS | Charles Abboud |
| VI. | NEW BUSINESS | Charles Abboud |
| VII. | ADJOURN | Charles Abboud |



FINANCE COMMITTEE MEETING

May 27, 2020
3:30 PM – 4:30 PM
Zoom Meeting

<https://us02web.zoom.us/j/88186048004?pwd=cFJsNWoweDhsTmJRTjFkclcyY1cWdz09>

Meeting ID: 881 8604 8004
Password: 278356
Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

Chair Charles Abboud called the meeting to order at 3:31 PM. Finance Committee members in attendance were Chair Charles Abboud, Sharon Robinson, Patrick Seiter, Michael Mitchell, and Dr. William Clark. A quorum was determined.

Also, in attendance were Charlotte Claiborne from the Bridge Center for Hope and Jim Fairchild from Daigrepoint & Brian.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Abboud asked if any member of the public would like to comment on the agenda. After hearing no comment, Mr. Abboud proceeded to the agenda as written.

III. FINANCE COMMITTEE

- A. For Approval: Finance Committee Minutes meeting held May 14, 2020

Mr. Abboud reviewed the minutes of the Finance Committee held on May 14, 2020. **On a motion by Dr. Clark and a second by Sharon Robinson, the Finance Committee unanimously approved the minutes of the Finance Committee meeting held on May 14, 2020.**

IV. CITY-PARISH AUDIT

- A. For Approval: City-Parish Audit Submission

Mr. Abboud requested Jim Fairchild from Daigrepoint & Brian to provide an update. Mr. Fairchild reviewed the completed 2019 City-City-Parish audit to the committee and fielded questions where applicable. **After reviewing the audit, and on a motion by Sharon Robinson and a second by Dr. Clark the Finance**

Committee approved the City-Parish Audit and will be presented to the Board of Directors for adoption at the next Board meeting held on May 29, 2020.

V. IRS FORM 990

A. For Approval: IRS Form

Ms. Claiborne requested Jim Fairchild from Daigrepoint & Brian to provide a review of the IRS Form 990. Mr. Fairchild reviewed the details of the IRS Form 990 for the Finance Committee. Pending recommended updates to the IRS Form 990, and **on a motion by Dr. Clark and a second by Michael Mitchell the Finance Committee approved the IRS Form 990 pending recommended updates and will present to the Board of Directors for adoption at the Board meeting held on May 29, 2020.**

VI. UNFINISHED BUSINESS AND GENERAL ORDERS

A. For Information: Resolve Unfinished Business

Ms. Claiborne reported to the committee that she contacted Chase Bank to open the secondary account for investments.

VII. NEW BUSINESS

A. For Information: Discuss New Business

Ms. Claiborne reported that a Finance Committee meeting will be required to discuss the 2020 City-Parish budget submission prior to July 2020. The Finance Committee agreed to schedule a meeting the last week in June 2020.

VIII. ADJOURN

With no further business to conduct, **on a motion by Sharon Robinson and second by Dr. Clark, the meeting was adjourned at 4:29 PM.**