



## **PUBLIC MEETING NOTICE**

The Finance Committee of The Bridge Center for Hope will hold a Finance Committee meeting as shown below:

Date: Wednesday, June 30, 2021  
Time: 10:00 AM – 11:00 AM  
Location: Zoom Meeting  
<https://us02web.zoom.us/j/84892662614?pwd=Tk1NOFFJSmRqRkcvcVJuVmhm2eHFvZz09>  
Meeting ID: 848 9266 2614  
Passcode: 583849  
Phone: 346-248-7799

AGENDA: Attached

**The public is invited to attend.**

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

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Charlotte Claiborne, Bridge Center for Hope  
Executive Director



## FINANCE COMMITTEE MEETING

June 30, 2021

10:00 AM – 11:00 AM

Zoom Meeting

<https://us02web.zoom.us/j/84892662614?pwd=Tk1NOFFJSmRqRkcvcVJuVmhm2eHFvZz09>

Meeting ID: 848 9266 2614

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Phone: 346-248-7799

### AGENDA

- |       |  |                     |
|-------|--|---------------------|
| I.    | CALL MEETING TO ORDER  | Sharon Robinson     |
| II.   | PUBLIC COMMENT ON AGENDA ITEMS   | Sharon Robinson     |
| III.  | FINANCE COMMITTEE MINUTES  | Sharon Robinson     |
|       | A. For Approval: Finance Committee Minutes meeting held March 29, 2021 |                     |
| IV.   | FOR DISCUSSION: 2021 Budget Proposal for City-Parish                   | Charlotte Claiborne |
| V.    | FOR DISCUSSION: 2020 Budget Surplus                                    | Charlotte Claiborne |
| VI.   | UNFINISHED BUSINESS  | Sharon Robinson     |
| VII.  | NEW BUSINESS   | Sharon Robinson     |
| VIII. | ADJOURN  | Sharon Robinson     |

**APPROVED**



## FINANCE COMMITTEE MEETING

March 29, 2021

1:00 PM – 2:00 PM

Zoom Meeting

<https://us02web.zoom.us/j/88932162111?pwd=VTY1RjBjBV0t1N3R1c2NBNTRGVmg2QT09>

Meeting ID: 889 3216 2111

Passcode: 721357

Phone: 346-248-7799

### MINUTES

#### I. CALL MEETING TO ORDER

The meeting was called to order at 1:02 PM. Finance Committee members who participated virtually were Chair Sharon Robinson, William Clark, MD, Patrick Seiter, and Charles Abboud.

Also participating virtually were Charlotte Claiborne from the Bridge Center for Hope and Emily Grey from Breazeale, Sachse, and Wilson.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Robinson asked if any member of the public would like to comment on the agenda items as presented. After hearing no request for comment, Ms. Robinson proceeded with the agenda as written.

#### III. FINANCE COMMITTEE MINUTES

A. For Approval: Finance Committee Minutes meeting held January 4, 2021

Ms. Robinson reviewed the minutes of the Finance Committee meeting held on January 4, 2021. **On a motion by William Clark, MD, and a second by Patrick Seiter, the Finance Committee unanimously approved the minutes for the Finance Committee meeting held on January 4, 2021.**

#### IV. FOR APPROVAL: Exhibit G of the Service Agreement

Ms. Robinson deferred to Emily Grey to provide an overview of Exhibit G of the Service Agreement. Ms. Grey explained the drafted Exhibit G of the Service Agreement and the rate structure for payment of services.

After due discussion, and **on a motion by William Clark, MD, and a second by Patrick Seiter, the Finance Committee approve Exhibit G of the Service Agreement to present to the Board of Directors for final approval.**

V. UNFINISHED BUSINESS

Ms. Robinson asked if there was any unfinished business that needed to be addressed. After hearing no comments on unfinished business, Ms. Robinson proceeded to the agenda as written.

VI. NEW BUSINESS

Ms. Robinson asked if there was any new business that needs to be addressed. Ms. Robinson proposed that a standard financial report be created for future board meetings due to the technical structure of the last report. Ms. Claiborne agreed to develop a standard financial report for all future meetings.

VII. ADJOURN

With no further business to conduct, and **on a motion by Charles Abboud and a second by Patrick Seiter, the meeting was adjourned at 1:31 PM.**

**THE BRIDGE CENTER FOR HOPE, INC'S  
CERTIFICATION PURSUANT TO  
GUBERNATORIAL PROCLAMATION JBE 2020-30**

**WHEREAS**, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

**WHEREAS**, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

**WHEREAS**, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

**WHEREAS**, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

**WHEREAS**, The Bridge Center for Hope, Inc. needs to conduct essential business;

**WHEREAS**, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

**WHEREAS**, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

**NOW THEREFORE**, pursuant to the authority contained in Proclamation JBE 2020-30, the Finance Committee of the Bridge Center for Hope, Inc. hereby certifies on this 29<sup>th</sup> day of June 2021, that it is unable to obtain an in-person quorum for its meeting scheduled for June 30<sup>th</sup>, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/84892662614?pwd=Tk1NOFFJSmRqRkcvcVJuVmhm2eHFvZz09> Meeting ID: 848 9266 2614; Passcode: 583849; Phone: 346-248-7799



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Patrick Seiter, Board Chair