



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a rescheduled Board of Directors meeting as shown below:

DATE: June 22, 2021

TIME: 12:00 PM – 1:00 PM

LOCATION: Virtual Zoom Meeting

<https://us02web.zoom.us/j/82129952491?pwd=dDY4eFBTWZnemtaNXliaC9RdE04QT09>

Meeting ID: 821 2995 2491

Passcode: 661601

Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



BOARD OF DIRECTORS MEETING

June 22, 2021

12:00 PM – 1:00 PM

Zoom Meeting

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AGENDA

- | | | |
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| I. | CALL MEETING TO ORDER | Patrick Seiter |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Patrick Seiter |
| III. | MINUTES | Patrick Seiter |
| | A. For Action: Approval of Minutes of the Board of Directors meeting held March 16, 2021 | |
| IV. | NOMINATING COMMITTEE | Murphy Paul |
| | A. For Discussion: Board of Directors Recommendations | |
| | B. For Approval: Board of Directors Nominee | |
| V. | FINANCE COMMITTEE | Sharon Robinson |
| | A. For Information: Financial Summary | |
| | B. For Approval: Financial Audit | |
| | C. For Approval: 990 Tax Form | |
| VI. | ACCOUNTABILITY AND QUALITY COMMITTEE | Dr. Jan Laughinghouse |
| | A. For Information: April and May Performance (PMOR) | |
| VII. | COMMUNITY RELATIONS | Greg Dicharry |
| | A. For Information: Video(s) | |
| | B. For Information: Update on upcoming community event(s) | Charlotte Claiborne |
| VIII. | BRIDGE CENTER FOR HOPE | RI International |
| | A. For Information: Clinical Update | |
| IX. | UNFINISHED BUSINESS | Patrick Seiter |
| | A. For Information: Annual Training | |
| X. | NEW BUSINESS | Patrick Seiter |
| XI. | ADJOURN | Patrick Seiter |



BOARD OF DIRECTORS MEETING

APPROVED

March 16, 2021

12:00 PM – 1:00 PM

Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82451484422?pwd=cGd0SVF3WVZnYXJldytEdzlxME5ndz09>

Meeting ID: 824 5148 4422

Passcode: 631583

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:02 PM. Board members participating virtually were Chair Patrick Seiter, Sharon Robinson, Lauren Crump, Charles Abboud, Denise Amoroso, Dr. William Clark, Greg Dicharry, Chad Guillot, Carolina Jones, Kathy Kliebert, Jan Laughinghouse, Ph.D., Donna Collins-Lewis, Hillar Moore, and Christine Nichols.

Also, participating virtually were Charlotte Claiborne from the Bridge Center for Hope, Murphy Foster and Emily Grey from Breazeale, Sachse & Wilson, Mike Singletary from Postlethwaite and Netterville, Jennifer Vaccaro from Brew Agency, Thomas Castellanos, Joy Brunson Nsubuga, Lance Wahl, Lysha Best and Paul Galdys from RI International.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Mr. Seiter proceeded with the agenda as written.

III. MINUTES

- A. For Action: Approval of Minutes of the Board of Directors meeting held January 19, 2021

Mr. Seiter reviewed the minutes from the Board of Directors meeting held on January 19, 2021. **On a motion by Kathy Kliebert and a second by Greg Dicharry, the Board of Directors unanimously approved the minutes of the Board of Directors meeting held on January 19, 2021.**

IV. NOMINATING COMMITTEE

- A. For Discussion: Board of Directors Vacancy

Mr. Seiter called upon Charlotte Claiborne in Chief Paul's absence to update the board on the Nominating Committee. Ms. Claiborne reported that a board vacancy notice was published on Bridge's website from March 1 to March 31 and reminded that communication was emailed to the Board of Directors for recommendations. Ms. Claiborne reported that the Mayor's office submitted a recommendation, and there were additional recommendations that were vetted and reintroduced by the Nominating Committee from the October 22, 2020

meeting. Ms. Claiborne reported that a Nominating Committee meeting is tentatively scheduled for April 2021 to review submissions and then to present those recommendations at the next Board of Directors meeting scheduled for May 18, 2021.

V. FINANCE COMMITTEE

A. For Information: Financial Summary

Mr. Seiter called upon Ms. Robinson to give the financial summary. Ms. Robinson reported that six million, three hundred and eighteen, five hundred and eighty-seven dollars and fifty-three cents (\$6,318,587.53) had been received from City-Parish funding as of date. Ms. Robinson reported that the final 2020 construction invoice is being held until the final inspection of the facility repairs has been verified and that documents are being gathered to begin the 2020 City-Parish audit.

B. For Approval: Exhibit G of the Service Agreement

Mr. Seiter called upon Emily Grey with Breazeale, Sachse & Wilson to provide an update on Exhibit G of the Service Agreement. Ms. Grey explained the payment structure, tier process, and interim rates for reimbursing services.

After due discussion, **on a motion by Greg Dicharry and a second by Charles Abboud, the Board of Directors approved the rate structure as presented and authorized the Finance Committee with legal assistance to negotiate the remaining language and finalize Exhibit G of the Service Agreement.**

VI. ACCOUNTABILITY AND QUALITY COMMITTEE

A. For Information: Update on performance reports

Mr. Seiter called upon Dr. Laughinghouse to give the update on the Accountability and Quality Committee. Dr. Laughinghouse reported that Ms. Claiborne met with RI to review the first Provider Monthly Outcome Performance Report (PMOR) and address any revisions. Dr. Laughinghouse reported that the Accountability and Quality Committee would meet in April 2021 to review March's PMOR report to provide additional feedback for revisions.

VII. COMMUNITY RELATIONS

A. For Information: Video Production

Mr. Seiter called upon Greg Dicharry to give the update on the Community Relations Committee. Mr. Dicharry reported that the Community Relations Committee met with Brew Agency on February 26, 2021, to review the video ads and provide feedback for editing. Mr. Dicharry explained that the videos are designed to provide awareness and education of the Bridge Center for Hope.

B. For Information: Website Update

Mr. Dicharry reported that the website is being moved from Squarespace to Word Press upon the recommendation of Brew Agency to address the needs outlined in the SOP and was currently in the pre-development phase of the project.

C. For Discussion: Community Event(s)

Mr. Dicharry called upon Ms. Claiborne to give an update on the community event. Ms. Claiborne reported that the Bridge Center is partnering with RI to host a community event in May for Mental Health Awareness month. The event is tentatively scheduled for May 19, 2021, at the main library located on Goodwood Blvd, and more information to follow.

VIII. BRIDGE CENTER FOR HOPE

A. For Information: Clinical Update

Mr. Seiter deferred to RI to give the clinical update. Lysha Best provided the guest presentations statistics YTD and explained that RI has ongoing meetings with area hospitals, EMS, and law enforcement. After a series of questions, Ms. Best reported that the Care Management team is connecting with community partners for referral sources. Members of the community are sending letters to RI staff thanking them for the care of their family members. Lastly, Ms. Best reported that the Respite unit would receive its first guest to complete the licensing phase of the unit.

IX. UNFINISHED BUSINESS

A. For Information: Annual Training

Mr. Seiter reminded the board that training is due by July 31, 2021. Ms. Claiborne reported that Board members would receive an email reminder with links to the training.

Ms. Claiborne reported that there was a misquote on the pricing for the fence proposal. As a result, Pinnacle Exterior has decided to make an in-kind donation of time and materials to absorb the cost.

X. NEW BUSINESS

Mr. Seiter asked if there was any new business that needs to be discussed. Ms. Claiborne reported that the Bridge Center had received over \$1400.00 in donation YTD. Ms. Claiborne reported that she and Lysha Best would be presenting the first quarter data to Metro Council on April 14, 2021, and the next Board of Directors meeting is scheduled for May 18, 2021.

Murphy Foster reported that a confidential ethics board investigation had been opened. However, the Bridge Center for Hope is not a target but wanted to notify the Board of Directors.

XI. ADJOURN

With no further business to conduct, and **on a motion by Denise Amoroso and a second by Christine Nichols, the meeting was adjourned at 1:00 PM.**

Minutes prepared by
Charlotte Claiborne, Executive Director
The Bridge Center for Hope

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, The Bridge Center for Hope, Inc. hereby certifies on this 16th day of May 2021, that it is unable to obtain an in-person quorum for its Board of Directors meeting formally scheduled for May 18th and has been rescheduled or June 22nd due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/82129952491?pwd=dDY4eFBTWZnemtaNXliaC9RdE04QT09> Meeting ID: 821 2995 2491; Passcode:661601; Phone: 346-248-77 US.



Patrick Seiter, Board Chair