



PUBLIC MEETING NOTICE

The Accountability and Quality Committee of The Bridge Center for Hope will hold an Accountability and Quality Committee meeting as shown below:

DATE: Wednesday, April 21, 2021

TIME: 9:00 AM – 10:00 AM

LOCATION: Join Zoom Meeting

<https://us02web.zoom.us/j/83070877662?pwd=U01BRFA4bWUxNVR0SWI4VmNUT2hvQT09>

Meeting ID: 830 7087 7662

Passcode: 654684

Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



ACCOUNTABILITY AND QUALITY COMMITTEE MEETING

APRI 21, 2021
9:00 AM – 10:00 AM

Zoom Meeting

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AGENDA

- | | | |
|------|---|-----------------------|
| I. | CALL MEETING TO ORDER | Dr. Jan Laughinghouse |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Dr. Jan Laughinghouse |
| III. | ACCOUNTABILITY AND QUALITY COMMITTEE
A. For Action: Approval of Minutes for the Accountability and
Quality Committee meeting held September 10, 2020 | Dr. Jan Laughinghouse |
| IV. | REPORTS
A. For Discussion: Provider Monthly Outcome Report
B. For Discussion: Board Monthly Update
C. For Discussion: Quarterly Report
D. For Discussion: Annual Audit Report | Dr. Jan Laughinghouse |
| V. | UNFINISHED BUSINES | Dr. Jan Laughinghouse |
| VI. | NEW BUSINESS
A. For Discussion: Complaint Process | Dr. Jan Laughinghouse |
| VII. | ADJOURN | Dr. Jan Laughinghouse |

APPROVED



ACCOUNTABILITY AND QUALITY COMMITTEE MEETING

SEPTEMBER 10, 2020

1:30 PM – 2:30 PM

Zoom Meeting

<https://us02web.zoom.us/j/82612679421?pwd=RGdhUHYZMUtNdU41R1FOLzlrNFNndz09>

Meeting ID: 826 1267 9421

Passcode: 977550

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 1:31 PM. Accountability and Quality Committee members who participated virtually were Chair Dr. Jan Laughinghouse, Kathy Kliebert, Dr. Leah Cullins, and Chris Nichols.

Also attending virtually was Charlotte Claiborne from the Bridge Center for Hope.

II. PUBLIC COMMENT ON AGENDA ITEMS

Dr. Laughinghouse asked if any member of the public would like to comment on the agenda. After hearing no request to comment, Dr. Laughinghouse proceeded to the agenda as written.

III. ACCOUNTABILITY AND QUALITY COMMITTEE

- A. For Action: Approval of Minutes for the Accountability and Quality Committee meeting held July 8, 2020

Dr. Laughinghouse reviewed the minutes of the Accountability and Quality Committee meeting held on July 8, 2020. **On a motion by Kathy Kliebert and a second by Chris Nichols, the Accountability and Quality Committee unanimously approved the minutes of the Accountability and Quality Committee meeting held July 8, 2020.**

IV. CHIEF LIST OF COMPLAINTS

- A. For Discussion: Chief list of complaints for reporting

Dr. Laughinghouse explained the purpose of a chief list of complaints was to highlight the primary reason an individual is admitted to the Bridge Center. Ms. Claiborne explained this information is currently captured in text form and would have to determine how to transfer it in report form. The Committee

discussed options on grouping the list into a dropdown format that would be most helpful and least distressful among the staff. After due discussion, the Committee reviewed the chief list of complaints and will present the information to RI International to incorporate into their reporting system.

V. RI INTERNATIONAL PMOR

A. For Review: RI International PMOR report

Dr. Laughinghouse reported that RI provided their Provider Monthly Outcome Report (PMOR) for the Committee to review and compare it against the performance measures outlined within the Service Agreement. After due discussion, the Committee reviewed the report and highlighted the metrics that were already captured, and made recommendations. Ms. Claiborne reported that the report for the Mobile Response Team would not be included in the PMOR and that a separate report will be created with EMS to obtain this information.

VI. UNFINISHED BUSINESS

Dr. Laughinghouse asked if there was any unfinished business. After hearing no comments, Dr. Laughinghouse proceeds with the agenda.

VII. NEW BUSINESS

Dr. Laughinghouse asked if there was any new business. After hearing no comments, Dr. Laughinghouse proceeds with the agenda.

VIII. ADJOURN

With no further business to conduct, and **on a motion by Chris Nichols and a second by Dr. Leah Cullins, the meeting was adjourned at 2:26 PM.**

Minutes by Charlotte Claiborne
Executive Director

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, The Bridge Center for Hope, Inc. hereby certifies on this 19th day of April 2021, that it is unable to obtain an in-person quorum for its Accountability and Quality Committee meeting scheduled for April 21, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at Join Zoom Meeting
<https://us02web.zoom.us/j/83070877662?pwd=U01BRFA4bWUxNVR0SWI4VmNUT2hvQT09>
Meeting ID: 830 7087 7662; Passcode: 654684; Phone 346-248-7799



Patrick Seiter, Board Chair