



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a board meeting as shown below:

DATE: Tuesday, March 17, 2020

TIME: 12:00 PM – 1:00 PM

LOCATION: Conference Call Number: 1-866-210-1669 Access Number 2395969#

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



BOARD OF DIRECTORS MEETING

March 17, 2020
12:00 PM – 1:00 PM

Conference Call Number
1-866-210-1669
Access Number
2395969#

AGENDA

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| I. | CALL MEETING TO ORDER | Kathy Kliebert |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Kathy Kliebert |
| III. | MINUTES | Kathy Kliebert |
| | A. For Action: Approve Minutes of the Board of Directors meeting held on January 21, 2020 | |
| IV. | EXECUTIVE COMMITTEE | Kathy Kliebert |
| | A. For Information: Overview of Executive Committee meeting held March 10, 2020 | |
| | B. For Information: Discussion of Capital Human Services Mobile Unit | Kathy Kliebert |
| | C. For Information: Community Fundraising | Lauren Crump |
| V. | NOMINATING COMMITTEE | Murphy Paul |
| | A. For Approval: Slate of Directors and terms of Service | |
| VI. | FINANCE COMMITTEE | Charles Abboud |
| | A. For Approval: Resolution for Gulf Coast Account Access | |
| | B. For Information: Update on current policy coverages | |
| | C. For Information: City-Parish Funding Update | |
| | D. For Information: City-Parish Audit (Policies) | |
| VII. | COMMUNITY RELATIONS COMMITTEE | Tonja Myles |
| | A. For Information: Media Policy | |

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| VIII. | OPERATIONS COMMITTEE | Kathy Kliebert |
| | A. For Information: RI International next steps | |
| IX. | UNFINISHED BUSINESS and GENERAL ORDERS | Kathy Kliebert |
| | A. For Information: Resolve Unfinished Business | |
| X. | NEW BUSINESS | Kathy Kliebert |
| | A. For Information: Discuss New Business | |
| XI. | ADJOURN | Kathy Kliebert |



BOARD OF DIRECTORS MEETING

January 21, 2020
12:00 PM – 1:00 PM

Breazeale, Sachse & Wilson, L.L.P.
One American Place, 23rd Floor
301 Main Street
Baton Rouge, LA 70801

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:06 PM. Board members in attendance were Chair Kathy Kliebert, Chief Murphy Paul, Charles Abboud, Lauren Crump, Jan Kasofsky, Ph.D., Tonja Myles, Chris Nichols, Michael Mitchell, Sharon Robinson, Patrick Seiter, Warden Dennis Grimes, Donna Collins-Lewis, Eugene Bentley, and District Attorney Hillar Moore. Participating via phone conference were William Clark, MD., and Chad Guillot. A quorum was determined.

Also, in attendance were Charlotte Claiborne from the Bridge Center for Hope, Amy Pugsley, Lysha Best, and Thomas Castellanos attended from RI International. Murphy Foster and Emily Grey attended from Breazeale, Sachse & Wilson. Kristi Marionneaux attended from Postlethwaite & Netterville. Lauren Crapanzano Jumonville attended from the Baton Rouge Area Foundation. Jan Laughinghouse, Ph.D., attended from Capital Area Human Services. Linda Lightfoot, W.T. Winnfield, Jenny Hastings, Sarah Kracke, Caitie Burkes, and Blake Paterson attended as members of the public.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Kliebert asked if any members of the public would like to comment on the agenda. W. T. Winnfield commented on the positive impact of locating the Bridge Center at the corner of Acadian and Florida, and how it would visually improve the area. After hearing no further request to comment, Ms. Kliebert proceeded to the agenda as written.

III. MINUTES

- A. For Action: Approve Minutes of the Board of Directors meeting held on November 19, 2019

Ms. Kliebert reviewed the minutes of the Board of Directors meeting held on November 19, 2019. **On a motion by Lauren Crump and a second by Chris Nichols, the Board of Directors unanimously approved the minutes of the Board of Directors meeting held on November 19, 2019.**

- B. For Action: Approve Minutes of the Special Board of Directors meeting held on December 19, 2019

Ms. Kliebert reviewed the minutes of the Special Board of Directors meeting held on December 19, 2019. **On a motion by Lauren Crump and a second by Chris Nichols, the Board of Directors unanimously approved the minutes of the Special Board of Directors meeting held on December 19, 2019.**

IV. EXECUTIVE COMMITTEE

- A. For Information: Overview of Executive Committee meeting held January 14, 2020

Ms. Kliebert noted that the board meeting will cover the same items addressed at the Executive meeting.

- B. For Approval: Board Member Attendance Policy

Ms. Kliebert reviewed the new attendance policy to the board, underscoring its importance. Murphy Foster presented the Attendance Policy resolution for the bylaws. **On a motion by Jan Kasofsky, Ph.D., and a second by Charles Abboud, the Board of Directors unanimously approved the new Attendance Policy.**

V. NOMINATING COMMITTEE

- A. For Information: Board Member Resignation

Ms. Kliebert reported that Jan Kasofsky, Ph.D. will be resigning as the Executive Director from Capital Area Human Services (CAHS), and therefore the Bridge Center. A nominating committee meeting will be called to review director recommendations prior to the next regularly scheduled board meeting.

VI. FINANCE COMMITTEE

A. For Information: Update on line of credit with Gulf Coast Bank

Mr. Abboud reported that a line of credit was secured on December 26, 2019 and that any additional lines of credit would require Bond Commission approval.

B. For Information: City-Parish Funding Update

Mr. Abboud reported that the tax proceeds levied in 2019 are expected to be disbursed by Friday, January 24th, and that the anticipated amount is approximately 80% of the total funding; the remaining 20% will be disbursed as the Parish receives collections.

C. For Information: Update on transferring funds from Bridge Center to Criminal Justice Coordinating Council (CJCC)

Mr. Abboud reported that 90% of the restricted funds, earmarked for the CJCC, have been transferred. The remaining 10% is scheduled to be transferred on 2/3/2020, after December 2019 financials are reconciled.

D. For Information: Summary review of 2019 budget expenses

Mr. Abboud called upon Kristi Marionneaux from Postlethwaite & Netterville to review the 2019 budget expense summary. Ms. Marionneaux reported that expenses align with expectations, and the 4th quarter budget summary will be available at month's end to submit to the City-Parish.

E. For Approval: Donation Link on Website

Ms. Claiborne reported that the donations button, located on the Bridge Center's website, routes contributors to the Baton Rouge Area Foundation (BRAAF) portal that previously managed Bridge donations. Ms. Claiborne then reported that The Bridge Center has since established a PayPal account to accept future donations and requested permission to direct the donations link from the BRAAF portal to the PayPal platform. **On a motion by Chris Nichols and a second by Hillar Moore, the Board of Directors unanimously approved of directing the Bridge Center for Hope donations link from the BRAAF portal (that previously managed Bridge Center for Hope donations) to the PayPal platform (that now accepts Bridge Center for Hope contributions).**

VII. COMMUNITY RELATIONS COMMITTEE

A. For Information: Collaborative meetings and next steps

Ms. Myles reported that Ms. Claiborne presented, on behalf of the Bridge Center, to over 150 health care providers at the Captial Area Behavioral Health Collaborative held in early January. Ms. Myles also reported that Bridge continues to regularly update the website.

VIII. OPERATIONS COMMITTEE

A. For Approval: RI International site recommendation

Thomas Castellanos with RI International reported that after exploring several site locations. The building that would house the Crisis Stabilization Center was narrowed down to two locations in Mid-City--3455 Florida Street and the Baton Rouge General Medical Center Mid-City Campus. Upon due consideration, RII recommended 3455 Florida Street. According to Mr. Castellanos, 3455 Florida Street :

- provide adequate usable space for services at a significantly lower cost per square footage than the Baton Rouge General,
- is centrally located within the parish,
- can be remodeled to fit the best-practice *Crisis Now* model, and
- has a shorter remodeling time, so services can begin sooner.

On a motion by Hillar Moore and a second by Chris Nichols, the Board of Directors unanimously approved the site location for the Bridge Center for Hope to be located at 3455 Florida Street.

B. For Information: RI International next steps

Amy Pugsley and Thomas Castellanos from RI International introduced the new Louisiana Program Director, Lysha Best, and reported that next steps included drafting and signing the lease agreement, negotiating rates with Managed Care Organizations, and discussing licensing requirements with the Louisiana Department of Health.

IX. UNFINISHED BUSINESS and GENERAL ORDERS

A. For Information: Resolve Unfinished Business

Ms. Kliebert asked the Board if there was any unfinished business or general orders they wanted to address. Ms. Kliebert acknowledged the accomplishments of and expressed deep gratitude for the Pre-trial Release Program Social Worker Angel Rushing, in light of her sudden passing. Ms. Kliebert also recognized departing board member Dr. Kasofsky's longtime support of and contributions to the Bridge Center and mental health community by honoring her with a plaque on behalf of the Bridge Center for Hope Board of Directors.

X. NEW BUSINESS

A. For Information: Discuss New Business

Ms. Kliebert asked the Board if there was any new business they wanted to address. Chris Nichols invited the Board of Directors to a Homeless forum at First Methodist Church on February 18, 2020, with details to follow via email.

XI. ADJOURN

With no further business to conduct, and **on a motion by Ms. Nichols and a second by Chief Paul, the meeting adjourned at 12:59 PM.**

Kathy Kliebert,
Chair
January 21, 2020

Minutes prepared by:
Charlotte Claiborne, Executive Director