



PUBLIC MEETING NOTICE

The Finance Committee of The Bridge Center for Hope will hold a Finance Committee meeting as shown below:

Date: Monday, March 29, 2021
Time: 1:00 PM – 2:00 PM
Location: Zoom Meeting
<https://us02web.zoom.us/j/88932162111?pwd=VTY1RjlBV0t1N3R1c2NBNTRGVmg2QT09>
Meeting ID: 889 3216 2111
Passcode: 721357
Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



FINANCE COMMITTEE MEETING

March 29, 2021

1:00 PM – 2:00 PM

Zoom Meeting

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AGENDA

- | | | |
|------|---|-----------------|
| I. | CALL MEETING TO ORDER | Sharon Robinson |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Sharon Robinson |
| III. | FINANCE COMMITTEE MINUTES | Sharon Robinson |
| | A. For Approval: Finance Committee Minutes meeting held January 4, 2021 | |
| IV. | FOR APPROVAL: Exhibit G of the Service Agreement | Sharon Robinson |
| V. | UNFINISHED BUSINESS | Sharon Robinson |
| VI. | NEW BUSINESS | Sharon Robinson |
| VII. | ADJOURN | Sharon Robinson |

APPROVED



FINANCE COMMITTEE MEETING

January 4, 2021

2:00 PM – 3:00 PM

Zoom Meeting

<https://us02web.zoom.us/j/88218318033?pwd=MGQ3NTZUYW9USXFLRWwzTWxBMEVpZz09>

Meeting ID: 882 1831 8033

Password: 361063

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 2:02 PM. Finance Committee members who participated virtually were Chair Sharon Robinson, Patrick Seiter, and Dr. William Clark.

Also attending virtually were Charlotte Claiborne from the Bridge Center for Hope, Thomas Castellanos, and Lance Wahl from RI International.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Robinson asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Ms. Robinson proceeded with the agenda as written.

III. FINANCE COMMITTEE MINUTES

- A. For Approval: Finance Committee Minutes meeting held November 5, 2020

Ms. Robinson reviewed the minutes of the Finance Committee meeting held on November 5, 2020. **On a motion by Dr. Clark and a second by Patrick Seiter, the Finance Committee unanimously approved the minutes of the Finance Committee meeting held on November 5, 2020.**

IV. FOR DISCUSSION: Final 2020 Budget with RI International

Ms. Robinson requested Ms. Claiborne to review the final 2020 budget as it relates to RI International. Ms. Claiborne reported that the final invoices for 2020 has not been received from RI and requested Mr. Castellanos to provide an update. Mr. Castellanos explained that they were waiting on payroll detail to finalize the A3 budget before submission. Ms. Claiborne reported that once the finalized A2 and A3 budget details are received, she would present them to the Finance Committee again for approval. After due consideration, the Finance Committee agreed that the 2020 final budget with RI would be given to the Board of Directors via unanimous consent or at the next Board of Directors meeting held on January 19, 2021.

V. FOR DISCUSSION: 2021 Budget and Invoicing with RI International

Ms. Robinson requested Mr. Castellanos to provide an update for the 2021 Budget with RI as it related to program services. Mr. Castellanos proposed two options for invoicing. Ms. Claiborne reviewed the invoicing related to the Service Agreement with RI and the year two options. After due discussion, the Finance Committee agreed that additional meetings with legal counsel were required to discuss the service agreement and 2021 budget invoicing.

VI. UNFINISHED BUSINESS

Ms. Robinson asked if any unfinished business needed to be addressed. With no unfinished business to discuss, Ms. Robinson proceeded with the agenda as written.

VII. NEW BUSINESS

Ms. Robinson asked if there was any new business to discuss. Dr. Clark addressed the need to educate out-of-parish law enforcement agencies that the Bridge Center is funded by and for East Baton Rouge Parish residents. With no other new business to address, Ms. Robinson proceeded with the agenda as written.

VIII. ADJOURN

With no further business to conduct and **a motion by Patrick Seiter and a second by Dr. Clark, the meeting was adjourned at 3:00 PM.**

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, the Finance Committee of the Bridge Center for Hope, Inc. hereby certifies on this 29th day of March 2021, that it is unable to obtain an in-person quorum for its meeting scheduled for March 29th, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at [https://us02web.zoom.us/j/88932162111?pwd=VTY1RjlBV0t1N3R1c2NBNTRGVmg2QT09](https://us02web.zoom.us/j/88932162111?pwd=VTY1RjlBV0t1N3R1c2NBNTRGVmg2QT09;); Meeting ID: 889 3216 2111; Passcode: 721357; Phone: 346-248-7799



Patrick Seiter, Board Chair