



PUBLIC MEETING NOTICE

The Bridge Center for Hope Board of Directors will hold a Board of Directors meeting as shown below:

DATE: March 16, 2021
TIME: 12:00 PM – 1:00 PM
LOCATION: Virtual Meeting Info:
<https://us02web.zoom.us/j/82451484422?pwd=cGd0SVF3WVZnYXJldytEdzlxME5ndz09>
Meeting ID: 824 5148 4422
Passcode: 631583
Phone: 346-248-77

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



BOARD OF DIRECTORS MEETING

March 16, 2021

12:00 PM – 1:00 PM

Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82451484422?pwd=cGd0SVF3WVZnYXJldytEdzlxME5ndz09>

Meeting ID: 824 5148 4422

Passcode: 631583

Phone: 346-248-7799

AGENDA

- | | | |
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| I. | CALL MEETING TO ORDER | Patrick Seiter |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Patrick Seiter |
| III. | MINUTES | Patrick Seiter |
| | A. For Action: Approval of Minutes of the Board of Directors meeting held January 19, 2021 | |
| IV. | NOMINATING COMMITTEE | Murphy Paul |
| | A. For Discussion: Board of Directors Vacancy | |
| V. | FINANCE COMMITTEE | Sharon Robinson |
| | A. For Information: Financial Summary | |
| | B. For Approval: Exhibit G of the Service Agreement | |
| VI. | ACCOUNTABILITY AND QUALITY COMMITTEE | Dr. Jan Laughinghouse |
| | A. For Information: Update on performance reports | |
| VII. | COMMUNITY RELATIONS | Greg Dicharry |
| | A. For Information: Video Production | |
| | B. For Information: Website Update | |
| | C. For Discussion: Community Event(s) | Charlotte Claiborne |
| VIII. | BRIDGE CENTER FOR HOPE | RI International |
| | A. For Information: Clinical Update | |
| IX. | UNFINISHED BUSINESS | Patrick Seiter |
| | A. For Information: Annual Training | |
| X. | NEW BUSINESS | Patrick Seiter |
| XI. | ADJOURN | Patrick Seiter |

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, The Bridge Center for Hope, Inc. hereby certifies on this 15th day of March 2021, that it is unable to obtain an in-person quorum for its Board of Directors meeting scheduled for March 16th, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at <https://us02web.zoom.us/j/82451484422?pwd=cGd0SVF3WVZnYXJldytEdzlxME5ndz09> Meeting ID: 824 5148 4422; Passcode: 631583; Phone: 346-248-77 US.



Patrick Seiter, Board Chair

APPROVED



BOARD OF DIRECTORS MEETING

January 19, 2021

12:00 PM – 1:00 PM

Zoom Meeting

<https://us02web.zoom.us/j/87664764337?pwd=RyttT0ptTUhWL3Nhbmk4REpxSy9jdz09>

Meeting ID: 876 6476 4337

Passcode: 083655

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:02 PM. Board members who participated virtually were Chair Patrick Seiter, Murphy Paul, Sharon Robison, Lauren Crump, Denise Amoroso, Eugene Bentley, Lewis Blanche, Dr. William Clark, Greg Dicharry, Chad Guillot, Carolina Jones, Kathy Kliebert, Jan Laughinghouse, PhD., Michael Mitchell, Hillar Moore, and Chris Nichols. A quorum was determined.

Also, attending virtually were Charlotte Claiborne from the Bridge Center for Hope, Emily Grey from Breazeale, Sachse & Wilson, Mike Singletary from Postlethwaite and Netterville, Marie Powell and Jennifer Vaccaro from Brew Agency, Thomas Castellanos, Joy Brunson Nsubuga, and Lance Wahl from RI International, and Blake Peterson from The Advocate.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Seiter asked if any member of the public would like to comment on the agenda. After hearing no request for comment, Mr. Seiter proceeded with the agenda as written.

III. MINUTES

- A. For Action: Approval of Minutes of the Annual Board of Directors meeting held November 24, 2020

Mr. Seiter reviewed the minutes of the Annual Board of Directors meeting held on November 24, 2020. **On a motion by Lewis Blanche and a second by Kathy Kliebert, the Board of Directors unanimously approved the minutes of the Annual Board of Directors meeting held on November 24, 2020.**

IV. NOMINATING COMMITTEE

- A. For Information: Welcome of Newly Appointed Board Members

Chief Paul requested Ms. Claiborne to introduce and welcome the newly appointed Board Members. Ms. Claiborne gave a brief introduction and asked if they would like to comment, to which Mr. Dicharry and Ms. Amoroso introduced themselves and thanked the Board.

V. RESOLUTION

A. For Action: Resolution to approve 2nd Amendment to the Service Agreement

Mr. Seiter gave a brief overview of the Second Amendment's purpose and requested Ms. Claiborne to explain the new terms. Ms. Claiborne reported that the amendment was to reallocate funds within the service agreement to cover the increased cost of construction and installments due to the facility's expansion and enhancements. Ms. Claiborne reiterated that the increase does not exceed the original contract maximum with RI International.

After due discussion and agreement from the Board of Directors, Mr. Seiter requested a motion to direct Bridge Center's legal counsel to draft a Second Amendment to the service agreement with RI International with the newly revised terms. **On a motion by Sharon Robinson and a second by Michael Mitchell, the Board of Directors unanimously approved to direct legal counsel to draft a Second Amendment to the Service Agreement with RI International with the newly revised terms.**

VI. COMMITTEE ASSIGNMENTS

A. For Information: Discussion of Committee Assignments and Committee Chairs

Ms. Claiborne reported that there were several committee vacancies, and a new committee roster would be disseminated to Board members for review.

VII. FINANCE COMMITTEE

A. For Information: 4th Quarter Summary

Ms. Robinson reviewed the 4th quarter financial summary and reported that a surplus was expected at the end of 2020 once all invoices had been reconciled.

VIII. COMMUNITY RELATIONS

A. For Information: Update on Community Relations

Ms. Claiborne reported that Brew Agency was creating presentational material to be used on the website and social media platforms. Also, video footage of the facility was taken in December 2020 to create content for future use, and a facility one-pager is being drafted for law enforcement and first responders. Lastly, community meetings with Metro Council members would resume.

IX. RI UPDATE

A. For Information: Update on Licensing

Ms. Brunson Nsubuga reported that the Department of Health and Hospital was conducting a facility survey. Once licensure was obtained, medications would be ordered to stock the facility, and then the facility would be able to admit guests.

X. UNFINISHED BUSINESS

Mr. Seiter asked if any unfinished business needed to be addressed. Ms. Crump inquired for a status update on the Bridge Center fence. Ms. Claiborne reported that the fence has been ordered and is scheduled to be installed the second week of February 2021. With no other unfinished business, Mr. Seiter proceeded with the agenda as written.

XI. NEW BUSINESS

Mr. Seiter reported that the Bridge Center would need to finalize a fee schedule with RI International that may result in a special board meeting. Mr. Seiter asked if there was any additional new business that needed to be addressed. Mr. Blanche inquired about RI's policy on guests who request to leave. Ms. Brunson Nsubuga reported that RI employs an extensive check and balance process with its clinical staff that each guest must go through to determine eligibility.

XII. ADJOURN

With no further business to conduct, and **on a motion by Chris Nichols and a second by Kathy Kliebert, the meeting was adjourned at 12:53 PM.**

Minutes by Charlotte Claiborne
Executive Director