



PUBLIC MEETING NOTICE

The Finance Committee of The Bridge Center for Hope will hold a Finance Committee meeting as shown below:

Date: Monday, January 4, 2021

Time: 2:00 PM – 3:00 PM

Location: Zoom Meeting

<https://us02web.zoom.us/j/88218318033?pwd=MGQ3NTZUYW9USXFRLRWwzTWxBMEVpZz09>

Meeting ID: 882 1831 8033

Password: 361063

Phone: 346-248-7799

AGENDA: Attached

The public is invited to attend.

Notice has been made of this meeting, through publication and via internet, to comply with the “Louisiana Open Meetings Law”.

Charlotte Claiborne, Bridge Center for Hope
Executive Director



FINANCE COMMITTEE MEETING

January 4, 2021
2:00 PM – 3:00 PM
Zoom Meeting

<https://us02web.zoom.us/j/88218318033?pwd=MGQ3NTZUYW9USXFLRWwzTWxBMEVpZz09>

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AGENDA

- | | | |
|-------|--|-----------------|
| I. | CALL MEETING TO ORDER | Sharon Robinson |
| II. | PUBLIC COMMENT ON AGENDA ITEMS | Sharon Robinson |
| III. | FINANCE COMMITTEE MINUTES | Sharon Robinson |
| | A. For Approval: Finance Committee Minutes meeting held November 5, 2020 | |
| IV. | FOR DISCUSSION: Final 2020 Budget with RI International | Sharon Robinson |
| V. | FOR DISCUSSION: 2021 Budget and Invoicing with RI International | Sharon Robinson |
| VI. | UNFINISHED BUSINESS | Sharon Robinson |
| VII. | NEW BUSINESS | Sharon Robinson |
| VIII. | ADJOURN | Sharon Robinson |

APPROVED



FINANCE COMMITTEE MEETING

November 5, 2020

1:00 PM – 2:00 PM

Zoom Meeting

<https://us02web.zoom.us/j/84570335804?pwd=UERGbURkNUZERGRc0lly3VVOEVzdz09>

Meeting ID: 845 7033 5804

Password: 826587

Phone: 346-248-7799

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 1:32 PM. Finance Committee members who participated virtually were Chair Charles Abboud, Sharon Robinson, and Patrick Seiter. A quorum was determined.

Also, participating virtually were Charlotte Claiborne from the Bridge Center for Hope and Mike Singletary from Postlethwaite and Netterville.

II. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Abboud asked if any member of the public would like to comment on the agenda items as presented. After hearing no request for comment, Mr. Abboud proceeded with the agenda as written.

III. FINANCE COMMITTEE MINUTES

A. For Approval: Finance Committee Minutes meeting held June 22, 2020

Mr. Abboud reviewed the minutes of the Finance Committee meeting held on June 22, 2020. **On a motion by Sharon Robinson and a second by Patrick Seiter, the Finance Committee unanimously approved the minutes of the Finance Committee meeting held on June 22, 2020.**

IV. REVIEW 3RD QUARTER FINANCIAL STATEMENT

Mr. Abboud requested Mike Singletary from Postlethwaite and Netterville to provide an update of the third-quarter financial statement. Mr. Singletary reviewed the statement and reported that it was submitted to City-Parish at the end of the third quarter per the CEA agreement.

V. REVIEW YTD AND YEAR-END PROJECTIONS

Ms. Claiborne reported on the year-end budget projections and cited that a surplus is expected from the professional services.

VI. UNFINISHED BUSINESS

Mr. Abboud asked if there was any unfinished business that needed to be addressed. After hearing no comments on unfinished business, Mr. Abboud proceeded to the agenda as written.

VII. NEW BUSINESS

Mr. Abboud asked if there was any new business that needs to be addressed. Ms. Claiborne recommended scheduling a meeting with RI International to discuss the year-end invoices and next year's budget projections. After due discussion, the committee agreed to schedule a meeting with RI International to discuss year-end invoices before the scheduled board meeting on November 24, 2020.

VIII. ADJOURN

With no further business to conduct, and **on a motion by Sharon Robinson and a second by Charles Abboud, the meeting was adjourned at 2:16 PM.**

**THE BRIDGE CENTER FOR HOPE, INC'S
CERTIFICATION PURSUANT TO
GUBERNATORIAL PROCLAMATION JBE 2020-30**

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak;

WHEREAS, on March 16, 2020, the Governor issued Proclamation JBE 2020-30, entitled Additional Measures for COVID-19 Public Health Emergency;

WHEREAS, the purpose of Proclamation JBE 2020-30 was to provide, in part, for additional measures to help combat the spread of COVID-19;

WHEREAS, Section Four of Proclamation JBE 2020-30 authorized attendance at public meetings via teleconference or video conference during the pendency of the emergency;

WHEREAS, Section Four of Proclamation JBE 2020-30 further mandated that, before invoking the authority of Section Four, a public entity is required to certify that it would be unable to operate due to quorum requirements;

WHEREAS, The Bridge Center for Hope, Inc. needs to conduct essential business;

WHEREAS, due to health and safety concerns and in order to comply with COVID-19 restrictions, The Bridge Center for Hope, Inc. is unable to obtain a quorum of the members to attend an in-person meeting; and

WHEREAS, The Bridge Center for Hope, Inc., therefore, needs to implement the authorization in Section Four of Proclamation JBE 2020-30;

NOW THEREFORE, pursuant to the authority contained in Proclamation JBE 2020-30, the Finance Committee of the Bridge Center for Hope, Inc. hereby certifies on this 28th day of December 2020, that it is unable to obtain an in-person quorum for its meeting scheduled for January 4th, due to the threat of COVID-19, and that, therefore, one or more of its members may participate in such meeting via teleconference or video conference. Additionally, all efforts will be made to provide for observation and input by members of the public. The meeting may be accessed at

<https://us02web.zoom.us/j/88218318033?pwd=MGQ3NTZUYW9USXFLRWwzTWxBMEVpZz09>

Meeting ID: 882 1831 8033; Password: 361063; Phone: 346-248-7799



Kathy Kliebert, Board Chair