



EXECUTIVE COMMITTEE MEETING

January 6, 2026

<https://us02web.zoom.us/j/85999648863?pwd=GgVGTEWzQoh9UbqeUMl5VQ3me2SHAT.1>

Meeting ID: 859 9964 8863

Passcode: 070311

MINUTES

I. CALL MEETING TO ORDER

The meeting was called to order at 12:17 PM. Executive Committee participants were Vice Chair Donna Collins Lewis, Sharon Robinson, and Cynthia Munn. A quorum was determined.

Also in attendance was Charlotte Claiborne from the Bridge Center for Hope.

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Collins Lewis asked if any members of the public wished to comment, after hearing none, proceeded with the agenda as written.

III. MINUTES

A. For Action: Approval of Minutes of the Executive committee meeting held December 29, 2025

Ms. Collins Lewis reviewed the minutes of the December 29, 2025, Executive Committee meeting and, upon a motion by Cynthia Munn and a second by Sharon Robinson, the minutes were unanimously approved.

IV. FINANCE COMMITTEE

A. For Discussion: Financial Overview

Ms. Collins Lewis deferred to Ms. Sharon Robinson, who presented a financial report indicating total revenue of \$8.1 million for 2025, with a projected net revenue of approximately \$1.3 million after expenses. Pending invoices from legal and accounting services could affect the final cash position, with a carryover from city parish funds exceeding \$4 million since the Bridge Center's inception.

Ms. Claiborne outlined plans to transfer funds to the Gulf Coast and increase the fidelity policy to meet compliance requirements. Ms. Claiborne noted the importance of completing the audit by April 30th to allow for review before the May board meeting. Additionally, discussions about the service agreement and funding for a second unit were mentioned, emphasizing the need for sustainable financial planning.

V. NOMINATING COMMITTEE

A. For Discussion: Appointments

Ms. Collins Lewis raised concerns regarding the bylaws that permit a board of 20 to function with only three members, arguing that this could lead to significant decisions being made by just two individuals, and proposed revisiting this issue as an agenda item for the March board meeting. The nominating committee, now chaired by Ms. Munn, will be evaluating candidates for the three open board seats, with a strong emphasis on identifying a psychiatrist.

VI. BRIDGE CENTER ORDERS

A. For Discussion: Service Agreement

Ms. Collins Lewis deferred to Ms. Claiborne noted that previous questions had not been addressed in time, which hindered progress and prevented the Service Agreement from being executed. Ms. Robinson and Ms. Munn discussed the importance of presenting a clear overview of the pending agreement to the board, highlighting the need for legal counsel to summarize the changes made. Ms. Claiborne reported that she invited the Recovery Innovations finance team, including the CFO, to address any questions the Board may have at the upcoming Board of Directors meeting. The group agreed on the necessity of visual aids to help board members grasp the major changes effectively.

VII. UNFINISHED BUSINESS

Ms. Collins Lewis asked whether there was any unfinished business to discuss. Ms. Claiborne mentioned that the annual ethics and harassment training will be due again. Ms. Collins Lewis asked if the Board could complete the training in person at one of the meetings. Ms. Claiborne responded that she would inquire.

VIII. NEW BUSINESS

Ms. Collins Lewis asked whether there was any new business requiring discussion. Ms. Claiborne reported the upcoming five-year anniversary and the Super Bowl commercial.

IX. ADJOURN

With no further business to conduct, and on a motion by Cynthia Munn and a second by Sharon Robinson, the Executive Committee Meeting adjourned at 1:02 PM.